



Roselle Park School District



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2019 Summer Camp Handbook

About Roselle Park Summer Camp

<p style="text-align: center;">Location:</p> <p>The Summer Camp program is located at the Roselle Park High School. This site was selected because of availability and the school's accessibility for physically challenged students.</p>	<p style="text-align: center;">Program Operation:</p> <p>The Summer Camp program operates five days a week for 8 weeks. 8 A.M. - 6 P.M. Daily</p> <p>Campers may be enrolled for any number of weeks that the program operates, and for any session(s) the parent/guardians choose.</p> <p style="text-align: center;">Affordable Prices - Full or Half Day Schedules</p>	<p style="text-align: center;">Program Philosophy:</p> <p>The goal of the Roselle Park Summer Camp program, under the auspices of the Roselle Park Board of Education, is to meet the needs of the community's youth. As part of the school's effort to meet these needs and expand community services, it has established the Summer Camp Program to provide professional supervision at a nominal cost for the community's children.</p>
<p style="text-align: center;">Program Design:</p> <p>The Summer Camp has been carefully designed to provide quality care in a safe, pleasant environment. The program affords each camper a wide variety of fun, educational and recreational opportunities, including supervised play activities, arts and crafts, indoor and outdoor games, reading and writing basics, computers, science fun, sports, swimming, music, theater, chorus, and dance to name a few. Movies, contests, and special theme days are also planned.</p> <p style="text-align: center;">Additional programs are also available: Sports Clinics (Baseball, Softball, Basketball, Tennis, Fitness, Wrestling, and Soccer), Theatre Camp, Swimming lessons, Reading Enrichment, Math Enrichment.</p>		<p style="text-align: center;">Program Eligibility and Breakdown:</p> <p>Open to students entering Pre-K thru 8th Grade. Open to campers both inside and outside Roselle Park.</p> <ul style="list-style-type: none"> • Our Pre-K is comprised of campers who have not yet entered Kindergarten. MUST BE TOILET TRAINED. • Campers entering 1st – 5th Grade in September, report to the cafeteria before their selected activities and return there for snacks and lunch. • Our Pre-Teen Rooms are comprised of campers who will be entering 6th – 8th grade in September.

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Contact Us - Summer Camp Office

The summer camp is located in the Roselle Park High School. **No visitors are allowed during the school year.** Feel free to call or email the summer camp office at 908-241-4550 option 6 or summercamp@rpsd.org for assistance. Registration is strictly an online process. (see registration section) Appointments will only be made for cash or money order payments. To make an appointment, please call 908-241-4550 opt 6

Summer Camp Dates and Times

2019 Camp Weeks:

Week 1: June 24 - June 28
 Week 2: July 1 - 5 *Closed on July 4th and 5th
 Week 3: July 8 - 12
 Week 4: July 15 - 19
 Week 5: July 22 - 26
 Week 6: July 29 - Aug 2
 Week 7: Aug 5 - 9
 Week 8: Aug 12 - 16

Camp Hours:

Full Day 8:00am-6:00pm
 AM Half Day 8:00am-1:00pm
 PM Half Day 1:00pm-6:00pm

Summer Day Camp Prices

You can choose 3, 4, or 5 days for each week you select, and you will be prompted to choose which days (Monday, Tuesday, Wednesday, Thursday, Friday) at the time of online selection for each week you place in your cart. Please note there is a 3 day minimum, regardless of attendance. Prices are for the week and will not be pro-rated per day.

Day Camp # of days per week	Full Day (8am-6pm)	AM Half Day (8am-1pm)	PM Half Day (1pm-6pm)
3	\$90	\$45	\$45
4	\$120	\$60	\$60
5	\$150	\$75	\$75

Early Drop Off

(must be paid in cash at drop off or camper will need to wait until 8am)
 \$2 per camper for drop off anytime between 7:30am-8:00am for Full day and AM Half Day Campers Only.

Receive FREE early drop when you pay in full by June 9th (minimum of 5 weeks required)

Additional Fees

Late Pick up Fee

(will be added to your bill, can be paid in cash at the time of pick up)
 \$1 per minute, per camper after 6:00pm for Full Day and PM Half Day Campers
 \$1 per minute, per camper after 1:00pm for AM Half Day Campers

PM Half Day Campers

Early Drop Off Penalty Fees

(will be added to your bill)
 \$2 per camper, anytime between 12:30pm and 1:00pm
 \$1 per camper, per minute prior to 12:30pm

Forgotten Lunch

\$5 will be added to your bill if your camper is without a lunch, as we will provide a *Lunchable* in this case. You will receive an email if your camper was provided a lunch. Due to the size of the camp and logistics of the day, notice prior to dispensing lunchables is not possible.

FAQ – Do you work with the 4C's or offer multi-camper discounts?

The Roselle Park Summer Camp does not work with 4C's nor offers multi-camper discounts.

Registration

Registration is strictly an online process. Go to <https://tinyurl.com/rpscregistration>. Read the instructions before clicking on “Registration Portal” to begin the application process. You will be taken to the registration portal where you must read all the instructions in order to ensure your registration application is completed accurately.

You must select each and every week you plan on sending your camper and make all the selections within each of the weeks in order to avoid risking space filling later on. You will be billed and responsible to pay for each week selected during the registration selection process by the deadline (see Payments on the next page) unless a schedule change/cancellation is submitted via email (summercamp@rpsd.org) no later than 11:59PM, the Sunday, TWO weeks (3 Sundays) prior to the week/weeks being changed/cancelled. See cancellation timeline on page 8.

Registration Dates

- **Registration Opens:** Date will be posted via email, High School Marquee, and website
- **Registration Closes:** Once all space has been filled

Registration Requirements and Deadline

FAQ – What do I need to do for my registration application to be considered complete?

Answer – After submitting the online registration application, you must pay the remaining initial payment requirements AND submit ALL the document requirements (see lists on page 5)

FAQ – When do these requirements need to be completed?

Answer - Within 2 weeks of your application submission.

FAQ – What happens if I miss the deadline?

Answer - All selections that were made, are subject to being released back into the portal. At that point, you will need to re-select your sessions and activities, which will be subject to whatever remains available at that time.

FAQ – How do I know what my remaining initial payment amount is?

Answer - Since selections vary from camper to camper, each household will have a different remaining initial payment amount. Refer to the list on page 5.

FAQ – How do I know if my application reached acceptable completion?

Answer - As soon as you submit your application online, you will receive an automated email immediately, confirming the submission. Soon after that, you will receive an email (before the 2 weeks are up), specifying exactly what else is needed to avoid all of your selections being released back into the portal. If you do not get a FINAL Confirmation email stating that your registration is complete, feel free to email summercamp@rpsd.org to request one.

Registration

Payment Requirements for a Completed Registration:

Fee due	Payment Process
\$40 Registration Fee* per camper (non-refundable)	Will be automatically added to your application checkout amount.
First week per camper (whichever week is your camper's first week is due at this time)	Must be paid within 2 weeks of application submission. See page 6 (first section) of this handbook for process and method of payment.
Last week per camper (this will be applied to the last week your camper is registered to attend and serves as your deposit)	Must be paid within 2 weeks of application submission. See page 6 (first section) of this handbook for process and method of payment.
All Outstanding Balances from previous Year(s)	Must be paid within 2 weeks of the application submission. Log into the portal and click View Registration Details for 2018. Go to the Financial box on your registration details page in the portal and click on New Payment. Submit the amount via MasterCard or Visa.
Full amount of T-Shirt Purchase(s)	Will be automatically added to your application checkout amount when you add the item to your cart.
All weeks of Swimming Lessons each camper has selected to attend	Will be automatically added to your application checkout amount when you add the item to your cart.
Full amount of Enrichment Program(s)	Will be automatically added to your application checkout amount when you add the item to your cart.
Full amount of Sport(s) Clinic(s)	Will be automatically added to your application checkout amount when you add the item to your cart.
Full amount of Theatre Camp Camp Fee due no later than 6/17/19 Registration Fee (\$40) must be paid before Auditions (6/11/19)	Log into the portal and click View Registration Details for 2019 upon Theatre Camp due date. Go to the Financial box on your registration details page in the portal and click on New Payment. Submit the amount via MasterCard or Visa.

**If you are entitled to a discount, follow the instructions available on the payment page of the registration portal.*

***\$40 Registration Fee:** Includes the cost of excess insurance coverage in case your child has an accident while attending the camp program. **Reminder:** Your health insurance provides first coverage in case medical attention is required. This excess policy provides secondary or supplemental coverage.

Document Requirements for a Completed Registration:

Within 2 weeks after you have submitted your registration application, you must log back in and click View Registration Details. Scroll down past your summary and follow the detailed instructions for uploading the required documents.

- Updated Immunization Record
- Signed Camper and Policy Handbook
- Camper Photo (new campers or updated pics only)
- Parent Photos
- Escort Photos
- Medication Forms (if supplying nurse w/meds)
 - *ASTHMA MEDICATION FORMS*
 - *Asthma Treatment Plan*
 - *Administration of Medication*
 - *ALLERGY MEDICATION FORMS*
 - *Food Allergy & Anaphylaxis Emerg Care Plan*
 - *Designee Consent*
 - *Administration of Medication*
 - *OTC/OTHER MEDICATION FORMS*
 - *Administration of Medication*

Payment (Deadlines and Methods)

Remaining Initial Payment (First week and Last week)

Deadline: Within 2 weeks of your application submission, in order for your online application to be considered complete. First come, first served. Remember that the camp fills up quickly!

Method:

- **Credit Card (MasterCard or Visa)** - After you have submitted your registration application, you must log back in and click View Registration Details for 2019. Go to the Financial box on your registration details page in the portal and click on New Payment. Submit the amount of your first week and last week per camper via MasterCard or Visa.
- **Cash or Money Order** - By appointment only. Call 908-241-4550 option 6 **or** email summercamp@rpsd.org to make an appointment to pay by cash or money order, in the amount you owe for the remaining *initial payment*
- **Checks** - Mail checks to Summer Camp 185 W. Webster Ave Roselle Park, NJ 07204 in the amount you owe for the remaining *initial payment*. **Checks should be made out to** Roselle Park BOE/Summer Camp with your camper's first and last name on the memo of the check. You will receive an email when your check has been received.
 - **Returned checks** require a \$35 return check fee and registration will not be considered complete.

*** RECEIVE FREE EARLY DROP If you choose to pay in full no later than June 9th! (must have a minimum of 5 weeks of camp in your cart).**

Remaining weeks

Deadline: Weekly amount (based on what you selected) is due on a weekly basis, no later than the **Wednesday of the previous week**, otherwise late payment fees will be applied and the camper will not be able to attend the unpaid week until fees are completed (see page 7 for late payment fee process)

Method:

- **Credit Card (MasterCard or Visa)**
 - **Manually** - Log into the registration portal and in the Financial Box, click on New Payment to input the card info and amount you are submitting no later than the deadline for each week.
 - **Automatically** – Select this option during the online application submission process or contact the office to set up at a later date. Payments will be taken automatically each Wednesday prior to the next camp week. It's a great way to avoid the late payment fee.
 - Declined cards may result in late payment fees. You will be contacted via email before the deadline if your card declines.
- **Cash, Checks, Money Orders** - Please send your check in an envelope with your camper's name on it and hand it to the ladies at the front desk. **Checks should be made out to** Roselle Park BOE/Summer Camp with your camper's first and last name on the memo of the check. You will receive an email when your check has been received.
 - **Returned checks** require a \$35 return check fee and late payment fees will apply.

Payment (Deadlines and Methods)

Early drop

Deadline: Due upon drop off **Method:** Cash only at the front desk

Late payment fees

Deadline: These fees must be paid along with the payment for the week to which the fee was applied, to avoid the next additional late payment fee and ultimately your camper being denied entrance to camp for the week that is unpaid.

Method: Online Credit Card (MasterCard or Visa), Cash, Check, or Money Order

- If any balance still remains after the Wednesday of the previous week, a \$5 late fee will be added to the weekly total, per camper.
- If any balance still remains after the Thursday of the previous week, an **additional** \$10 late fee will be added to the weekly total, per camper.
- If any balance still remains after the Friday of the previous week, an **additional** \$30 late fee will be added to the weekly total, per camper.
- Campers may not attend camp for the week where a balance remains on that or a previous week, until all past due fees are collected, including late payment fees, regardless of attendance.

All other fees: (late pick up, lunchables, etc)

Deadline: Due within 1 week from when they were applied to your account.

Method: Online Credit Card (MasterCard or Visa), Cash, Check, or Money Order

Refunds and Changes/Cancellation Policy and Procedure

While we strive to offer flexibility in all aspects of our Summer Camp, we must institute policies to ensure the safety of your camper and our ability to continue to offer a quality program. Once you are completely registered for all the weeks that you intend your camper to attend, we work diligently to staff and organize appropriately. Roselle Park Summer Camp has grown exponentially over the last few years and in order to preserve the quality of your camper's experience and safety, we have a capacity restriction that once we fulfill, all others are placed on what has become a lengthy waitlist.

The deadline to change/cancel day(s) or week(s) has changed.

We still want you to be able to select all the weeks you anticipate sending your camper, with the ability to cancel later on, so you can avoid the possibility of space filling up as you make your final summer vacation plans. However, the deadline to change or cancel has changed, in order to allow waitlisted campers a more reasonable opportunity to fill the spot you originally reserved.

New Deadline: 11:59PM, the Sunday TWO weeks prior (3 Sundays) to the week being changed or cancelled.
A change/cancellation timeline is here for your reference

Week being changed or cancelled	Deadline to change or cancel
Week 1 - June 24th - 28th	11:59PM Sunday, June 9th
Week 2 - July 1st - 5th	11:59PM Sunday, June 16th
Week 3 - July 8th - 12th	11:59PM Sunday, June 23rd
Week 4 - July 15th - 19th	11:59PM Sunday, June 30th
Week 5 - July 22nd - 26th	11:59PM Sunday, July 7th
Week 6 - July 29th - Aug 2nd	11:59PM Sunday, July 14th
Week 7 - Aug 5th - 9th	11:59PM Sunday, July 21st
Week 8 - Aug 12th - 16th	11:59PM Sunday, July 28th

FAQ – How do I change the days that I selected at the time I submitted my registration application?

Answer – If your camper is scheduled to attend camp less than 5 days and you wish to change which days you selected for them to attend, notification MUST be received via email (summercamp@rpsd.org) no later than 11:59PM, the Sunday TWO weeks prior (3 Sundays) to the week being changed (see chart above). An email response will be sent within 24 business hours. Please note that we have a 3 day minimum, regardless of attendance. Prices are for the week and will not be pro-rated per day.

FAQ – How do I cancel a week that I selected at the time I submitted my registration application?

Answer – Cancellation notification MUST be received via email (summercamp@rpsd.org) no later than 11:59PM, the Sunday TWO weeks prior (3 Sundays) to the week being cancelled (see chart above). An email response will be sent within 24 business hours.

Policy and Procedure for Refunds and Changes/Cancellation

FAQ – Do I still have to pay for the week that I changed or cancelled?

Answer –

If notification is not received via email by the deadline, **yes**, you will be responsible for your regular fee even if your camper does not attend. Late Fees will also apply. Swimming Lessons will also follow this policy.

If notification is received via email by the deadline, **no**.

- Your account will be adjusted in the following manner:
 - If fees for the changed/cancelled week have already been paid, the fees will be transferred to a future unpaid week or refunded if no balance exists.
 - If fees were not yet paid for the cancelled week, the amount will be removed from your balance.

FAQ - What is Non-Refundable?

Answer -

- Registration fee
- Absences from selected days/weeks that were not cancelled via email (summercamp@rpsd.org) by the new deadline (see page 8).
- T-Shirts (once the order is placed with the printer)
- Theatre Camp (refundable until 1 week prior to 1st day)
- Enrichment Programs (refundable until 1 week prior to 1st day)
- Sports Clinics (refundable until 1 week prior to 1st day)
- Suspensions
- Expulsions

Exception – If a camper is auditioning for Theatre Camp, the registration fee must be paid prior to the audition. If the camper is not selected to participate in the Theatre Camp and is not registering for any other session of Roselle Park Summer Camp, the registration fee will be refunded.

FAQ – Can I add day(s) or week(s) that I did not originally select in the registration application process?

Answer – As long as there is room, yes, you can add days or weeks.

Contact us in the office either in person, via email (summercamp@rpsd.org), or via phone 908-241-4550 option 6. Ask if a waitlist still exists for the particular day(s) or week(s) that you wish to add. If no waitlist exists for your requested day(s) or week(s) and there is room, we will add it to your cart and adjust your bill accordingly. Fees for the additional day(s)/week(s) will be due by the due date of that week (the Wednesday prior) or immediately if the deadline has already passed for that week. If a waitlist exists, you will be directed to the waitlist link to add your information.

***Charge Reversals –** Please note that if you request a charge reversal from your bank, your account with the camp will be considered past due until the dispute is resolved and payment is restored to Roselle Park Summer Camp. Campers may not attend camp for the week where a balance remains on that or a previous week, until all past due fees are collected, including late payment fees, regardless of attendance.

Please check your account regularly to see which days your child is scheduled to attend to avoid bringing them on a day where they are not registered. Due to capacity constraints, there may not be room to add and pay for the day last minute.

Be sure you do not have any balance due on that week or a previous week, before bringing your child to camp. Without payment, they will not be able to stay.

Pre-K Program

Camp Schedule and Activities

For campers who have not yet attended Kindergarten Ages 3+ **MUST BE TOILET TRAINED**

From our Pre-K Teacher:

Your camper will be participating in academic learning through center activities and weekly themed story sessions. Your camper will also be participating in outdoor or indoor gross motor activities (depending on the weather and temperature), extracurricular activities (gym, music, art, science), and free choice activities starting at 8 am and lessons start at 9 am.

To make your camper's experience come alive to the fullest, please make sure you provide them with these materials daily...

- ✓ Extra change of all clothing articles (Stays in backpack)
- ✓ Plastic bag (wet items)
- ✓ Healthy snack (AM and PM)
- ✓ Sunscreen—Apply at home before camp
- ✓ Shoes with a back
- ✓ Lunch (A.M. and full day only)
- ✓ Relaxing materials (blanket, mat, small pillow, etc. stays at camp)
- ✓ Water bottles—**NO** twist off (sports bottle caps only)
- ✓ Tissues
- ✓ Wipes (baby and Clorox)



Please make sure you LABEL EVERYTHING brought to camp including clothing and food containers, sleeping material, etc.

Please provide healthy, *nut free*, snacks and lunch

Daily Schedule:

Subject to change

Pre-K Campers report directly to the library where all their indoor activities take place.

- | | |
|-----------------------|---|
| • 8:00 am – 9:00 am | Free Choice |
| • 9:00 am – 9:15am | Opening Circle Time |
| • 9:15 am – 10:00am | Snack/Free Choice/Arts and Crafts |
| • 10:00 am – 10:15 am | Bathroom Break |
| • 10:15 am – 11:00 am | Outdoor/Indoor Activities* |
| • 11:00 am – 11:15 am | Bathroom Break |
| • 11:15 am – 12:00 pm | Centers |
| • 12:00 pm – 1:00 pm | Lunch/Bathroom Break/Relaxing Time |
| • 1:00 pm – 2:00 pm | Morning Dismissal/Relaxing Time/ Afternoon Student Activities |
| • 2:15 pm – 3:00 pm | Outdoor/Indoor Activities* |
| • 3:00 pm – 3:15 pm | Bathroom Break |
| • 3:15 pm – 4:00 pm | Centers |
| • 4:00 pm – 4:15 pm | Snack |
| • 4:15 pm – 4:45 pm | Free Choice |
| • 4:45 pm – 5:00 pm | Bathroom Break |
| • 5:00 pm – 6:00 pm | Movie/Dismissal |



*Outdoor Activities are weather permitting

Pre-K Program –

Additional Programs for Pre-K Campers:

Swimming Lessons

- **\$25 per week is in addition to regular camp fees and must be paid at the time of the application submission (see page 5)**
- All weeks selected must be paid as part of initial payment (see page 6)
- Each week of lessons are refundable as per policy (see page 9)
- Swimming Lessons are only available to Roselle Park Campers.
- Swimming Lessons run the first 7 weeks of camp
- Taught By: The Summer Camp Lifeguards
- Full Day and AM Half Day Campers: 30 min per day (10:30 am – 11 am)
- The pools are located outside in our courtyard, surrounded by four walls of the building for privacy and safety.



From our Lifeguards:

In the Pre-K group, campers will learn how to become acclimated to the water. They will first use a life vest for reassurance. With the life vest, campers will learn how to do Doggy Paddle as well as learn how to “blow bubbles” on the surface of the water. Once they are ready to remove the life vest, lifeguards will work with them in terms of learning how to blow bubbles underneath the water.

Grades 1-8 Camp

Schedule and Activity Periods

For campers who will be entering 1st grade through 8th grade in September

Daily Schedule:

Outdoor activities are weather permitting

- 7:30am – 8:00am Early drop off \$2 per child per day (payable in cash only at time of drop off)
- 8:00 am – 9:00 am Check-in/Homeroom Games & Crafts
- 9:00 am – 10:30 am Morning Activity
- 10:30 am – 11:00 am Snack (provided from home)
- 11:00 am – 12:30 pm Activity Period 1 (see page 13 for list)
- 12:30 pm – 1:00 pm Lunch (provided from home)
- 1:00 pm – 2:30 pm Activity Period 2 (see page 13 for list)
- 2:30 pm – 3:00 pm Snack (provided from home)
- 3:00 pm – 4:30 pm Activity Period 3 (see page 13 for list)
- 4:30 pm – 6:00 pm End of Day Activities

FAQ – Where do the kids go and what do they do until 9am?

Answer –

- **Pre-K Campers** - will report to Room 105 AFTER they have checked in at the front desk each day. Room 105 will be where all their indoor activities take place. (see page 10)
- **1st – 5th Grade Campers** - will report to the cafeteria where they will settle in and store their lunches. Crafts, coloring, and games will keep them active until morning activity begins at 9am. Snack time and lunch time will take place in the cafeteria for this group as well.
- **6th - 8th Grade Campers** – will report to the Library where they will settle in and store their lunches. Snack time and lunch time will take place in the library for this group as well.

FAQ – What is Morning Activity?

Answer – Morning Activity (9am-10:30am) is either Sports, Games, Digital Gaming, Personal Games, or Computers. Campers who are in grades 1-3 will go to sports and 4th-8th can choose on a daily basis which of the activities they would like to join.

FAQ – Are lunch and snack provided?

The summer camp does not provide lunch or snack.

However, we do have a snack cart where campers can purchase snacks. We also run a Pretzel Sale on Wednesdays.

When packing lunches, please keep in mind:

- We are a PEANUT FREE FACILITY!! Do not send in snacks or lunch containing peanuts.
- We do not have access to refrigeration or heating.
- Label your campers' lunch boxes.
- Pack utensils your camper will need. We do not supply utensils.

*We will have LIMITED emergency only lunchables available for campers without a lunch. \$5 will be added to your bill. You will receive an email if your camper was provided a lunch. Due to the size of the camp and logistics of the day, notice prior to dispensing lunchables is not possible.

Grades 1-8 Camp

List of Activity Periods and Selection/Change FAQs

- AM Half Day Campers will only be present for PERIOD 1 after Morning Activity
- PM Half Day Campers will only be present for PERIOD 2 and 3.

PERIOD 1 11:00 am - 12:30 pm	PERIOD 2 1:00 pm - 2:30 pm	PERIOD 3 3:00 pm - 4:30 pm
Elementary	Elementary	Elementary
Arts & Crafts (Gr. 1-5)	Arts & Crafts (Gr. 1-5)	Baton Twirling (Gr. 1-5)
Baton Twirling (Gr. 1-5)	Baton Twirling (Gr. 1-5)	Brain Break (Gr. 1-3)
Be A Reporter (Gr. 1-5)	Be A Reporter (Gr. 1-5)	Cheerleading (Gr. 1-5)
Brain Break (Gr. 1-3)	Brain Break (Gr. 1-3)	Computers (Gr. 1-5)
Cheerleading (Gr. 1-5)	Cheerleading (Gr. 1-5)	Dance (Gr. 1-5)
Dance (Gr. 1-5)	Computers (Gr. 1-5)	Digital Gaming (Gr. 1-5)
Graphic Design (Gr 4-5)	Dance (Gr. 1-5)	Drawing (Gr. 1-5)
Legos/Board Games (Gr. 1-5)	Drawing (Gr. 1-5)	Fun with Music (Gr. 1-3)
Science Fun (Gr. 1-5)	Fun with Music (Gr. 1-3)	Legos/Board Games (Gr. 1-5)
Sports (Gr. 1-5)	Science Fun (Gr. 1-5)	Science Fun (Gr. 1-5)
Swimming (Gr. 1-5)	Sports (Gr. 1-5)	Sports (Gr. 1-5)
	Swimming (Gr. 1-5)	Swimming (Gr. 1-5)
	Theatrical Class (Gr. 3-5)	TV/Movies (Gr. 1-5)
Middle School	Middle School	Middle School
Baton Twirling (Gr. 6-8)	Baton Twirling (Gr. 6-8)	Arts & Crafts (Gr. 6-8)
Cheerleading (Gr. 6-8)	Cheerleading (Gr. 6-8)	Baton Twirling (Gr. 6-8)
Computers (Gr. 6-8)	Computers (Gr. 6-8)	Be A Reporter (Gr. 6-8)
Dance (Gr. 6-8)	Dance (Gr. 6-8)	Cheerleading (Gr. 6-8)
Digital Gaming (Gr. 6-8)	Digital Gaming (Gr. 6-8)	Computers (Gr. 6-8)
Drawing (Gr. 6-8)	Graphic Design (Gr 6-8)	Dance (Gr. 6-8)
Science Fun (Gr. 6-8)	Legos/Board Games (Gr. 6-8)	Graphic Design (Gr 6-8)
Sports (Gr. 6-8)	Science Fun (Gr. 6-8)	Science Fun (Gr. 6-8)
Swimming (Gr. 6-8)	Sports (Gr. 6-8)	Sports (Gr. 6-8)
TV/Movies (Gr. 6-8)	Swimming (Gr. 6-8)	Swimming (Gr. 6-8)
	TV/Movies (Gr. 6-8)	Theatrical Class (6-8)

Activity Descriptions

Personal handheld devices that are brought into camp must remain with your belongings in the cafeteria for the activities that have an *.

***DANCE:** A combination of rhythmic movements will help campers stay healthy! Learn the basics of many different dance styles and get involved in creating and performing new and fun routines to some of today's coolest music.

***ARTS & CRAFTS:** Campers will engage in a plethora of fun and creative activities. Masks, puppets, dinosaurs, eggs, are just some of the projects that students will be making. Classes and activities will be grouped according to age and grade levels.

***BATON TWIRLING:** Learn the basics of twirling such as horizontals, figure eights, and thumb tosses, while incorporating dance moves into a routine.

BE A REPORTER: Campers will experience the fun of being a journalist. They will interview, write articles and stories, and create a camp publication while being guided by counselors, who will assist campers on honing their writing skills. Students will use computers to produce their articles and publications.

BRAIN BREAK (Gr. 1-2): Campers will be able to build projects from their own imaginations, using legos, playdoh, other fun games, and imaginative toys.

***CHEERLEADING:** Learn and perform some of the latest cheers. Experienced cheerleaders will work with the campers on learning cheering skills and creating their own cheers.

COMPUTERS: Campers will have access to RPHS computers and gaming software.

DIGITAL GAMING: Campers will have access to a variety of gaming systems. In addition, there will be gaming tournaments using both in-house devices and personal devices. Please see page 24 for the policy on bringing personal devices to camp.

***FUN WITH MUSIC (Gr. 1-3):** Campers will enjoy experimenting with musical instruments, such as drums, maracas, and xylophones in an ensemble setting!

***GRAPHIC DESIGN (Gr.4-8):** Campers will learn the basic principles of an attractive design. The goal of each assignment is to get each student to understand the importance of basic design concepts such as color contrast and symmetry. Campers will be using our Macintosh computer system and various art materials in order to create several personalized design projects.

***LEGOS/BOARD GAMES (Gr. 3-8):** Campers will be able to build projects from their own imaginations. Chess, checkers, Scrabble, and Monopoly are among the many games that campers will be able to enjoy during this fun activity time.

***SCIENCE FUN:** This class will provide campers will all types of fun and educational scientific activities and experiments. Classes and activities will be grouped according to age and grade levels.

***SPORTS:** Volleyball, Tag Games, Bounce ball, Team Hand Ball, Backyard Games, Football, Soccer, and Kickball are just a few of the sports that will be offered this summer. Campers will learn the basics of each sport as well as compete against each other in teams. Groups will be divided by age and skill levels.

***SWIMMING:** Cool off on those real hot days and have some fun in one of our two pools. The pools are located outside in our courtyard, which is surrounded by four walls of the building for privacy and safety.

***THEATRICAL CLASS (Gr. 3-8):** Campers will learn stage performance basics such as acting, vocal projection, and stage presence.

***TV/MOVIES:** Enjoy some of the finest children's movies that exist. From old favorites to new releases, a new one will be shown each day.

FAQ - How and when are the activity period classes selected?

Answer – Activity periods 1, 2, and 3 are chosen online at the time of online registration application selection for each week you add to your summer camp cart. The activities chosen in each of these periods will be your camper’s schedule for that week for periods 1, 2, and 3.

FAQ - How do I change the activity period classes after the registration application is submitted?

Answer - To request a change after the online registration application submission DO NOT RETURN TO THE REGISTRATION PORTAL.

- Use the online Activity Change Request link, which will be emailed out and available on the “Activity Change Request” page of the Summer Camp website. <https://tinyurl.com/requestactivitychange>
- The link is active and accessible for one week and remains so until 10am the Friday prior to the week for which you are requesting the change.
- All change requests are subject to availability and not guaranteed. After the request deadline, no changes will be made to the following week of originally selected activities.

FAQ – Why can’t changes be made after the change request deadline?

Answer – Attendance is taken in each activity, in order to keep track of campers and ensure their safety. Due to the size of the camp and the amount of activities, the lists for each activity (per period) are generated on Friday of the week prior and disseminated amongst the counselors running the activity. Changes made to these lists after this, jeopardizes the accuracy of attendance taking and thus camper tracking.

FAQ – How do I know if my requested changes were granted?

Answer – Once the request link becomes inactive, we work through each and every request. We make every effort to grant the change request. Once all requests have been addressed, the request link for the following week will be released via email. That is when you can visit the portal to view your registration summary and see if your requests were changed or if they needed to remain the same. These instructions and portal link will be included in the request link release email. Due to the volume of weekly activity change requests, individual responses will not be provided.

Additional Programs Available for Grades 1-8:

Swimming Lessons - Grades 1-8

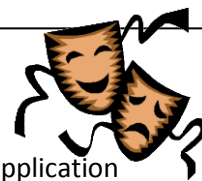
- **\$25 per week is in addition to regular camp fees and must be paid at the time of the application submission (see page 5)**
- All weeks selected must be paid as part of initial payment (see page 6)
- Each week of lessons are refundable as per policy (see page 9)
- Swimming Lessons are only available to Roselle Park Campers.
- Swimming Lessons run the first 7 weeks of camp
- Taught By: The Summer Camp Lifeguards
- Session: 1 hr per day (9:00 am – 10:00 am) Takes place during Morning Activity
- The pools are located outside in our courtyard, surrounded by four walls of the building for privacy and safety.



From our Lifeguards:

We take into account every camper's swimming capabilities and enhance them through various drills. In addition, they will learn how to do freestyle and the backstroke. Once the campers acquire those skills, an element of teamwork is developed in the form of "team races". In the team races, the campers will go against each other as a team and show the skill learned that week, whether it be kicking only, or proper breathing technique.

Theatre Camp – Grades 3-8 50 open spots



- **\$250** due on 6/17/19
- Can be purchased as a non-camper (plus **\$40 registration fee** due within 2 weeks of online application submission and **must be paid prior to mandatory audition**)
- Theatre Camp Fee is refundable until 1 week prior to 1st day
- Grades 3rd – 8th
- Theatre camp runs Monday – Friday June 24th - August 2nd 10:30am – 12:30pm (Extended days til 2:30pm - days TBD)
- Campers will miss Period 1 activities (and Period 2 on extended days)
- Auditions are Tue. Jun 11th and Wed. Jun 12th at 7pm in the HS Aud.
- **Must audition. Registration not final until all auditions are completed.**
- **Show:** *Elf Jr.* July 31st at 7:30pm and Aug 1st at 11am & 7:30pm

***Special Offer:**

Free for campers who are enrolled in 5-day, full day camp during all Theatre Camp weeks.

From our Theatre Camp Director:

"The Roselle Park Summer Theater Camp is an intensive program where campers rehearse and perform a full-scale, Junior Broadway Musical, complete with lights, sound, and scenery. They will experience the audition process prior to the program and then participate in singing, acting, choreography, and stage blocking during the 6-week program. With the help of my talented and capable counselors, the campers will also take an active role in costuming and props, as well as learn theater basics through the use of theatrical games. There are three performances at the beginning of August. Attendance is mandatory for all participating campers."

Enrichment Programs – Math and Reading *all classes pending interest/enrollment

- **EACH PROGRAM PRICE is in addition to regular camp fees and must be paid at the time of the application submission (see page 5)**
- Can be purchased as a non-camper (plus \$40 registration fee)
- Each program is refundable until 1 week prior to 1st day
- Instructed by Roselle Park School District Certified Staff
- Registration open to the first 20 campers



Your camper will benefit from individualized attention and work plan based on skill assessment during the first week of each program. Materials will be provided at the end of the program to assist in exercising your child's skills before the academic school year.

Grades 1-3

Math and Reading/Writing \$35 (\$25 for week 2 – due to short wk)
 June 24th – August 9th
 1 Week Program (3 days/wk - Runs 7 weeks) Can select multiple weeks
 Tue, Wed, Thu 1 ½ hrs/day

Offered up to 3 times a day (20 spots per class)

- 9am-10:30am
- 11am-12:30pm
- 1pm-2:30pm

From our 1st-3rd grade Teacher:

Welcome to the Roselle Park Summer Enrichment Program, which offers math, reading, and writing enrichment programs for first through third graders. Our systematic, individualized program caters to students of all abilities utilizing unique and proven learning methods. Students will be taught in differentiated learning groups and will also participate in fun whole class lessons and games.

Depending on your child's grade level ***CAMPERS MUST SUPPLY THEIR READING LEVEL LISTED ON LAST REPORT CARD***

- In math, we will be focusing on; Number Sense & Counting, Addition, Subtraction, Multiplication, Division, Measurements, Equations, Algebra, Patterns, Geometry, Relationships, Measurements, Problem Solving, and Reasoning.
- In reading, we will be focusing on; Phonics Skills, Blending Words, Reviewing Old and Learning New Sight Words, Developing Comprehension Skills, Reading Fluency, Inferring, Conferring, and Synthesizing Text, Participating in the Daily 5, and Building a love for reading.
- In Writing the students will take part in Writing Workshop, which focuses on increasing the complexity and sophistication in the following types of writing; Opinion/Argument, Information, and Narrative

This program will definitely prepare your child for their next grade in a fun way, using various hands on materials! We are looking forward to working with your child this summer!

Grades 4-6

Reading/Writing \$250
Math \$250
 Jun 25th - Jul 25th
 5 Week Program
 Tue, Wed, Thu

Reading/Writing 9am-12pm
 Math 1pm-4pm

From our Math Teacher:

"Welcome to the summer math program in Roselle Park, NJ. Over the course of 5 weeks, I will be working with your children to review math concepts, preview future learning, and to build a life-long love of math. We design the course around the Common Core Content Standards to create a classroom environment centered on small projects and fun math games. We look forward to working with your children throughout the summer!!!" For more info, visit mrhedgessummermath.weebly.com

From our Reading and Writing Teacher:

"The Reading and Writing Program offers students the opportunity to reinforce and improve their Language Arts skills. During each of the five weeks, students will read age appropriate selections with an emphasis on a particular skill to be coordinated with a writing exercise. Students will keep a daily journal, participate in online activities and enjoy small and large group games."

Enrichment Programs – ROBOTICS *all classes pending interest/enrollment



Program updated from
last year, please read
details...

- **PROGRAM PRICE of \$200 is in addition to regular camp fees and must be paid at the time of the application submission (see page 5)**
- Can be purchased as a non-camper (plus \$40 registration fee)
- Program is refundable until 1 week prior to 1st day
- Grades 5-8
- 4-week program
- Tuesday, Wednesday, Thursday
- July 9th – August 1st
- 9am-10:30am OR 11am-12:30pm
- Instructed by Roselle Park School District Certified Staff
- Each class open to 12 campers

From our Robotics teachers:

The Robotics program offers students the tools to enhance their abilities as 21st century learners. The robotics program revolves around communication, collaboration, designing, building, and programming using the Vex IQ robotics platform. Throughout the week students will be able to design, build, and program a working robot. The STEM ideals incorporated into the program will involve gear ratios, drive and lift mechanisms, and object manipulations. Students will work in pairs as they learn about the exciting new field of robotics.

Sports Clinics – Grades 3-8

- Fees are in addition to regular camp fees and must be paid at the time of the application submission (see pg 5)
- Each clinic is refundable until 1 week prior to 1st day
- Can be purchased as a non-camper (plus \$40 registration fee)
- Full Day and AM Campers will miss Morning Activity or Period 1 activities depending on grade.
- Please note that 7th and 8th grade Tennis may combine with 5th and 6th grade, based on enrollment.
- Please note that any 9am session may combine with the 11am session, based on enrollment.

***Special Offer: Purchase 2 Sports Clinics and choose a 3rd for free**



From our Tennis Coach:

The tennis clinic offers young athletes a chance to learn a sport they will enjoy for a lifetime. Throughout the week, students will learn and improve the foundations of tennis, including groundstrokes, footwork, net game, and serves. Additionally, they will engage in strategic games and match play. Most importantly, campers will focus on sportsmanship and integrity while having fun.

From our Fitness Coach:

The fitness clinic offers young athletes exposure to an activity they have yet to discover, which will help them fundamentally improve in all aspects of their desired sport or activity. The fitness clinic will teach vital aspects of exercise that can help our campers enjoy for a healthy lifespan. Throughout the week, campers will learn and improve in the foundation of upper and lower body exercise, as well as develop the cardiovascular system. Additionally, participants will play games that will create a positive attitude toward physical activity.

From our Wrestling Coach:

The wrestling clinic offers young athletes a chance to learn a sport to which they may not have yet experienced, and will enjoy for a lifetime. Throughout the week, campers will learn and improve the foundations of wrestling, including skills that range from basic to advanced techniques, which will ensure success in the sport. Additionally, participants will play in strategic games that will simulate realistic wrestling environments. Most importantly campers will focus on sportsmanship and integrity while having fun.

From our Basketball Coach:

Roselle Park Summer Camp's week of basketball is 5 days of fundamentals and fun! The campers will learn the basics of shooting, passing, dribbling, and defense. The experienced staff will combine drills and games to help the campers improve their skills along with heightening their level of healthy competition.

From our Baseball Coach:

- 3rd-4th grade – We will focus on the fundamentals and Gross Motor skills required, such as throwing, catching, fielding, and hitting. Each skill will be broken down to help your camper better master each one.
- 5th-8th grade - The skills of the 3rd and 4th grade program are broken down and instructed with more advanced refinement of the skills. We will review situations of a game and incorporate in-depth positional breakdown.

From our Softball Coach:

The softball clinic offers instruction for all positions and aspects of the game.

- 3rd-4th grade – Each skill will be broken down to help your camper better master each one.
- 5th-8th grade - The skills will be broken down and instructed with more advanced refinement. We will review situations of a game and incorporate in-depth positional breakdown.

From our Soccer Coach:

The soccer clinic offers young athletes a chance to learn a sport they can enjoy for a lifetime. Throughout the week, campers will learn and improve the foundations of soccer, including skills that range from basic to advanced techniques. These learned skills are designed to provide future success in the sport of soccer. In addition, campers will play in strategic games that will simulate a soccer game. Lastly, campers will focus on skills, sportsmanship, and having fun through soccer.

Sports Clinics – Grades 3-8

For all clinics, please be prepared with:

- Shorts
- T-Shirt
- Socks
- Sneakers
- Water bottle

If you already have, please additionally bring:

Tennis – racquet

Fitness – nothing additional

Wrestling – wrestling sneakers, headgear

Basketball – sneakers are a must to participate

Baseball – cleats, glove, bat

Softball – cleats (inside and out), glove, bat, helmet

Soccer – cleats, shinguards

Clinic	Grade	Date	Time	Camp Week	Capacity	Price
Tennis	7 th and 8 th	June 24 th – 28 th	8:00am-11:00am	Week 1	20	\$35
Tennis	5 th and 6 th	July 8 th – 12 th	9:00am-10:30am	Week 3	20	\$35
Tennis	3 rd and 4 th	July 8 th – 12 th	11:00am-12:30pm	Week 3	20	\$35
Fitness	Girls 4 th – 8 th	July 1 st – 5 th (closed on the 4 th & 5 th)	9am-10:30am	Week 2	20	\$25
Fitness	Boys 4 th – 8 th	July 1 st – 5 th (closed on the 4 th & 5 th)	11:00am-12:30pm	Week 2	20	\$25
Wrestling	2 nd - 4 th	July 15 th – 19 th	9am-10:30am	Week 4	40	\$35
Wrestling	5 th - 8 th	July 15 th – 19 th	11:00am-12:30pm	Week 4	40	\$35
Basketball	3 rd and 4 th	July 15 th – 19 th	9am-10:30am	Week 4	50	\$35
Basketball	5 th - 8 th	July 15 th – 19 th	11:00am-12:30pm	Week 4	50	\$35
Baseball	3 rd and 4 th	July 22 nd – 26 th	9am-10:30am	Week 5	30	\$35
Baseball	5 th - 8 th	July 22 nd – 26 th	11:00am-12:30pm	Week 5	30	\$35
Softball	3 rd and 4 th	July 29 th – August 2 nd	9am-10:30am	Week 6	30	\$35
Softball	5 th - 8 th	July 29 th – August 2 nd	11:00am-12:30pm	Week 6	30	\$35
Soccer	3 rd and 4 th	August 5 th – 9 th	9am-10:30am	Week 7	50	\$35
Soccer	5 th - 8 th	August 5 th – 9 th	11:00am-12:30pm	Week 7	50	\$35

SPECIAL DAYS **dates and times are subject to change*

Your camper must be registered to attend camp the day and week that the special day takes place in order to participate, with the exception of the Camp Musical evening performances.

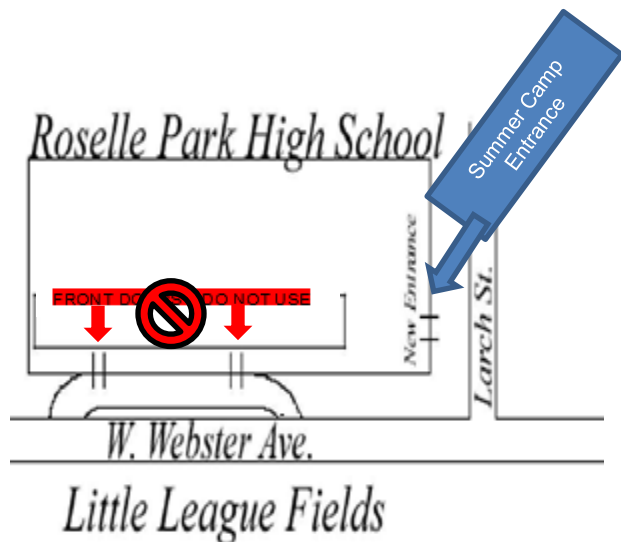
If the date changes, you must register for the day and add the week if you are not previously registered for the week. Please be aware that there is a 3-day minimum to each camp week.

To add a week/day to your cart, you must send an emailed request to summercamp@rpsd.org.

Week 1	<p align="center">Team spirit day Thursday, June 27th (all day)</p>
Week 2	<p align="center">Four Square Competition Wednesday, July 3rd (9:00 am – 10:30pm)</p>
Week 3	<p align="center">Hula Hoop Contest Wednesday, July 10th (11:00 am – 12:30pm)</p>
Week 4	<p align="center">Field Day and Camp Picnic Thursday, July 18th (2:30 pm - 4:30 pm)</p>
Week 5	<p align="center">Carnival Wednesday, July 24th (10:00 am – 2:00 pm)</p>
Week 6	<p align="center">Camp Musical Wednesday, July 31st (7:30 pm) Thursday, August 1st (11:00 am & 7:30 pm)</p>
Week 7	<p align="center">Magician Thursday, August 8th (11 am)</p>
Week 8	<p align="center">Talent Show Tuesday, August 13th (11:00 pm – 12:30 pm)</p>



DIRECTIONS FOR DROP-OFF AND PICK-UP



We appreciate your need for safe and fun child care. We are very careful in our attendance-taking procedures throughout the day, as well as being especially cautious in assuring the safe pick-up of our campers. It is with that in mind that we ask that you follow the procedures below when dropping-off or picking-up your children:

Summer camp only uses one entrance/exit.

The entrance door that we ask that you use is located on Larch St., which is the first side street next to the high school on the right-hand side (if you are facing the building on West Webster.)

There are camp employees at our front desk to assure that no one else can enter the building. **DO NOT use any other door of the High School to enter/exit the building.**

CAMPER SIGN IN/OUT PROCEDURE

Sign-in Procedure

Your camper must be properly signed in and out each day. At the beginning of the summer, we ask that you come in with your camper to assure that their name is on the correct list (full days/half days, etc.) Lines will move faster after the staff becomes familiar with faces. When your camper comes in, the front desk staff will mark in our attendance book that they are present.

Drop off time

Camp opens at 8am. Early drop off starts at 7:30 am and is \$2 per camper for any entrance time prior to 8am paid in cash at the time of drop off each day. The camper will then proceed to their designated area according to grade level, where they will get situated for the day.

Sign-out Procedure

Only the individuals listed on your Escort Authorization list, when you fill out your online application, will be able to sign out your camper.

When your camper is picked-up, you will come in to our front desk, and we will check your identification. We will not release a camper to a person who does not have proper identification, or whose name does not appear on the escort list. **NO EXCEPTIONS!** Once we have verified authorization for pick-up, we will call your camper to the front desk as you sign your name, date, and time of pick-up in our book. **Changes, updates, or last-minute arrangements to your online escort list must be made via email request (summercamp@rpsd.org)**

Late pick-up

You will be charged \$1 per minute after 1:00 PM (half day) or 6:00 PM (full day). We do not provide aftercare. Please make every effort to be prompt when picking-up your camper.

EMERGENCIES

Emergencies

Fire, lockdown, and medical drills are conducted for camper protection. Specific instructions are posted in every room. Directors and counselors will familiarize campers with these procedures.

Emergency Closings

In the event of an emergency closing or delayed opening, you will be notified via email.

MEDICAL AND SAFETY

Immunization Requirement

For Camp Entrance as per Chapter 14 of New Jersey Law. Immunization Records are requested online and should be uploaded into the registration portal.

Administration of Medication

It is an administrative requirement of the Roselle Park Summer Camp that the camp does not provide students with aspirin or any other medication unless deemed necessary by the camper's doctor. Any medication(s) to be kept at camp must be accompanied with the appropriate medication form(s). Medication Forms are available in the Registration Portal under Upload Documents.

Allergies

Due to allergies that are potentially life-threatening, we are now a PEANUT FREE FACILITY and any products that contain nuts are not allowed here at camp. We understand that the favorite lunch for many children includes peanut butter, but we must maintain a safe atmosphere for all of the campers.

Contagious Diseases

Any contagious diseases must be reported to the camp nurse. A physician's note may be required in order for the camper to return to camp. If parents notice a suspicious rash on a camper, the camper should be kept home and a physician consulted. The camp should then be notified.

Conditions Requiring Temporary Exclusion

Temporary exclusion is recommended when the illness prevents the camper from participating comfortably in activities as determined by the staff of the school or program; the illness results in a greater need for care than the staff of the program determine they can provide without compromising their ability to care for other campers; the camper has any of the following conditions, unless a health professional determines the camper's condition does not require exclusion: appears to be severely ill (this could include lethargy/lack of responsiveness, irritability, persistent crying, difficult breathing, or having a quickly spreading rash, fever (as defined above) and behavior change or other signs and symptoms (e.g. sore throat, rash, vomiting, and diarrhea).

Lice

If you should discover a case of head lice, please notify the camp office immediately. Do not send your camper back to camp until they are cleared of the lice. Check in with the nurse upon arrival back to camp. Notify the parents of your child's friends and playmates. This is the best way to protect your family and community. Our certified camp nurse, will act accordingly and perform head lice checks on campers, who may have been affected. If you have any questions or need assistance, please do not hesitate to contact the camp nurse through the camp office.

Safety

For safety purposes, we suggest that the campers wear sneakers rather than sandals or flip flops so that they may participate in our morning activities that may include a variety of sports or relay races.

Sunscreen

Campers must either come in with the sunblock already applied or be able to apply their own sunblock, as we are unable to apply sunblock to your child.

LOST OR STOLEN ITEMS

If campers are missing items such as clothing, back-packs, or lunch boxes, please check the “Lost and Found” table that is behind our front desk. Having the items clearly marked with the camper’s name may also help the campers keep track of their belongings.

We will not be responsible for lost or stolen items, including (but not limited to) personal games and cell phones. We understand that parents may want their children to have their phone with them for communication purposes, however, we do provide access to our main office for any phone calls that are deemed necessary.

PERSONAL HANDHELD DEVICES

Please be advised that campers, who bring in cell phones, tablets, or other hand-held computer games, do so AT THEIR OWN RISK. In addition, campers are prohibited to take pictures and should that occur, it will result in consequences.

Roselle Park Summer Camp will not be held responsible for content viewed on personal handheld devices.

CAMPER BEHAVIOR RULES AND CONSEQUENCES

Rule 1 – When someone is speaking on the microphone, everyone stop, look, and listen immediately.

Consequence: If a counselor has to ask a camper to listen more than two times, s/he will sit out for ten minutes.

Rule 2 – Stay in the area you belong in. DO NOT go anywhere by yourself.

Consequence: If you leave your area without permission from your counselor, you will sit out for 15 minutes and your parents will be called.

Rule 3 – Keep your hands to yourself.

Consequence: If you are caught putting your hands on another camper in any way (pinching, poking, tickling, shoving, etc), you will sit out for 30 minutes and have a conference with a Director.

Rule 4 – Be respectful to counselors and other campers.

Consequences: If disrespectful in any way (verbally or physically):

1st time – You will sit out for 15 minutes

2nd time – Your parents will be called and further action may be taken.

Rule 5 – No camper shall threaten the physical or psychological safety of themselves, another camper or staff member. (ie: verbal threats of physical violence, taunt, tease, insult, torment, ridicule, etc)

Consequence:

1st time – Those involved will sit out for the entire period and have a conference with a Director.

2nd time – Camp attendance will be suspended for the next 2 days the camper is registered to attend, after a call home to parents.

3rd time – Camper will be excluded for the duration of the season.

Consequences may vary based on the severity of the offense.

- Consequence may escalate to the step most appropriate for the behavior, regardless of 1st time, 2nd time, etc.
- Consequence duration may increase based on the severity of the behavior, regardless of 1st time, 2nd time, etc
- Suspension or permanent exclusion from camp is possible at any time, based on the severity of the behavior, regardless of 1st offense, 2nd offense, etc. Suspension days are not refundable.

Harassment, Intimidation, or Bullying (HIB) of another camper will not be tolerated for any reason. The camper will be suspended immediately.

“Harassment, intimidation or bullying” is defined as any gesture, any written, verbal or physical act, or any electronic communication that is reasonably perceived as being motivated either by any actual or perceived characteristic, such as race, color, religion, gender, disability, sexual orientation, gender identity or expression, national origin or ethnicity, or by any other distinguishing characteristic, that takes place on school grounds, at any school-sponsored function or on a school bus and that: A. A reasonable person should know, under the circumstances, will have the effect of harming a pupil or damaging the pupil’s property, or placing a pupil in reasonable fear of harm to his/her person or damage to his/her property; or B. Has the effect of insulting or demeaning any pupil or group of pupils in such a way as to cause substantial disruption in, or substantial interference with, the orderly operation of the school.

Handbook Confirmation Page

Please sign below to show that you and your child have read and understand all policies and procedures in this handbook. Then upload this page into your campers' Summer Camp Account in the Upload Section.

We have read, discussed, and understand all policies and procedures in this Roselle Park Summer Camp Camper Handbook, including the camper behavior rules, as well as the consequences of not meeting expectations.

Camper

Parent or Guardian (print)

Parent or Guardian (signature)

Date