

ROSELLE PARK SCHOOL DISTRICT
Office of the Superintendent

September 2, 2016

TO: Christopher Miller, President
Members of the Board of Education
FROM: Pedro Garrido, Superintendent
SUBJECT: AGENDA FOR BOARD MEETING – **September 6, 2016**

Notice of Meeting

This meeting, held in the High School Auditorium, is an open session of the Roselle Park Board of Education held under the Open Public Meetings Act of the State of New Jersey. Notice of this meeting was sent to the Star Ledger, Local Source, the Home News Tribune, the borough clerk, school offices, and the district website. The Board shall open this meeting in public session and immediately adjourn to executive session. The Board shall return to public session at approximately 7:00 p.m.

Roll Call

President Miller	Kevin Cancino
Vice President Harms	Troy Gerten (arrived at 7:00)
Alexander Balaban	Scott Nelson
Rodric Bowman (arrived at 6:38)	Jeofrey Vita (left at 8:36)
Sundjata Sekou was absent from this meeting	
Pedro Garrido, Superintendent of Schools	
Susan Guercio, School Business Administrator/Board Secretary	
Jennifer Osborne, Board Attorney	

Flag Salute

Resolution – Executive Session

RESOLVED, That the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects:

1. Student Matter – The Superintendent provided the Board with an update on a confidential student matter and a proposed settlement between the student’s parents and the Board.
2. Attorney/Client Privilege: Qersdyn v. Roselle Park Board of Education – Board attorney reviewed a complaint filed against the Board and provided guidance on same.
3. Personnel: Employee Matter – Board discussed an employee health insurance matter and proposed settlement between the Association and the Board.

It is anticipated that the executive session will take approximately 60 minutes; the Board may take action during public session. The Board shall return to public session, following executive session, at approximately 7 p.m. The minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

Moved: Vice President Harms	Seconded: Mr. Balaban	Time: 6:06PM
AYE: 6	NAY: 0	
Motion to return to public session (to be moved in public session)		
Moved: Vice President Harms	Seconded: Mr. Nelson	Time: 7:03PM
AYE: 7	NAY: 0	

Public Participation – 7:00 PM – Agenda Items Only

Saul Qersdyn questioned agenda items #10 & #22. Board Secretary Guercio responded.

Jacob Magiera questioned agenda item #16. Board Attorney Osborne responded.

Committee Reports

Vice President Harms reports on the Facility Committee’s recommendation to remove all the athletic light poles and to rent lights for the fall season. He reads information from the Reliapole report regarding the light poles at the high school.

Karen Donnelly, E. Lincoln Avenue, questioned permanent solution for the light poles. Mr. Harms responded.

Joe Signoriello, states the Advisory Committee and the Quarterback Club can help support the replacement plan.

Kathleen Butler questioned the light poles in other areas for band practice. Mr. Harms responded.

Matthew Leingang questioned a possible Bond Referendum and the cost of renting light poles. Board Secretary Guercio responded.

Saul Qersdyn questioned the cost to take down the light poles. Mr. Harms answered.

Superintendent Garrido stated that a letter will be posted on the website and an email blast will go out to all parents to explain the light pole situation.

Superintendent’s Report

Superintendent Garrido reported that the staff returned back to school today with a full day of meetings. Also, he stated that as of today’s date there are 88 students that did not re-register. At the next board meeting a report on September enrollment will be available.

POLICY

A motion was made by Mr. Bowman and seconded by Mr. Cancino to approve agenda items 1 through 5.

1. District Policy – Adopt

To approve the following COMMUNICATION WITH THE PUBLIC revised district policy:

1100 COMMUNICATION WITH THE PUBLIC

2. *District Policy – Adopt*

To approve the following PRINCIPAL EVALUATION revised district policy:

2130 PRINCIPAL EVALUATION

3. *District Policy – Adopt*

To approve the following SUPERINTENDENT revised district policy:

2131 SUPERINTENDENT

4. *District Policy – Second Reading*

To approve the following OPERATION AND MAINTENANCE OF PLANT revised district policy: (second reading)

3510 OPERATION AND MAINTENANCE OF PLANT

5. *District Policy – Second Reading*

To approve the following TRANSPORTATION ROUTES AND SERVICES revised district policy: (second reading)

3541.1 TRANSPORTATION ROUTES AND SERVICES

On roll call, motion carries

PERSONNEL

Consent Agenda Motion – Personnel

A motion was made by Mr. Gerten seconded by Vice President Harms to approve the following agenda items 6 through 14.

6. *District Substitutes*

Approval of additional substitutes. (as recommended by the Superintendent)
 NJ Certified Teachers-\$100/day, Sub Certified-\$95/day, Lunch Aides \$9, Paraprofessionals \$11.50/hr.,
 Secretary \$75/day, Custodian-\$13/hr., Bus Driver- \$32/hr, Nurse-NJ School Nurse Certified-\$150/day

TEACHERS		
Nicholas Badillo	836 Galloping Hill Road, RP	
Palm Beach Atlantic U BS '06		K-12
Danielle Barritta	355 Maplewood Ave., Kenilworth	
Kean U BA '98		Art & K-12
Sandra Brooks	1531 Lenox Pl., Rahway	
Philadelphia U BS '92		gr 3-12
Susan Brostoski	353 Minute Arms Rd., Union	
Kean BA '69		
Manny Cabelo	POB 56 Garwood	
J C St Univ. BA '83		K-12
<i>Districts Substitutes continued</i>		
Gertrude Carpignano	743 Greenwood Road, South, Union	
UCC '96 AA		K-12
Eileen Carroll	7 Charles St., Apt 3C, RP	
UCC/Eliz. Gen. RN		Nurse
Bruce Coultas	620 Long Hill Road, Gillette	
Seton Hall '69 MA presently coaching	Fri & Mon only HS only	Business Ed.
Larry Cyre	160 W. Westfield Ave., RP	
Kean BS '76		6-12 GRADE
Roberta Daly	490 Markthaler Place, RP	
Oswego BA '89		6-12 inc. Academy & Para
Melissa Daoulabani	320 Reindel Place, RP	
Jersey Cty BSN		nurse
Cleophus D'Cruz	703 High Street, Cranford	
Pace MBA '82		6-12 grade
Sandra Deegan	496 Ragland Drive, RP	
UCC		K-5
Anthony Delaney	715 North Avenue, West., Westfield	

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District Substitutes continued

Seton Hall BS '14		Music & K-12
Maria DeOliveira	969 South St., Unit B3, Elizabeth	
Rutgers BA '06	prefer Elementary/MS	PreKdg.-grade 12
Kelly Dubasak	1231 Cherry Street, S.Plainfield	
Kean BA '04	call home in AM & text/cell in PM	Elementary & 1-12 gr
Kalpana Dudani	428 Sheridan Avenue, RP	
G.S. College BS '00		PK-5gr
Alina Garrido	162 Statesir Place, Red Bank	
Loyola U BA '16	(speech)	K-5
Alan Gatto	515 Roosevelt Street, RP	
Fairleigh D BS '67	prefer MS HS Academy	Elementary & K-12
Leslie Gonzales	119 Valley Road 1st fl RP	
Kean UBS '06	HS only	PK-12 gr
Barbara Goss	415 Bender Ave., RP	
Jersey City RN	retired Sherman School Nurse	School Nurse
Brandon Gould	514 Faitoute Ave., RP	
Col of NJ BA '12		K-12
Lynneanne Heinrich	333 Bender Avenue, RP	
Kean U current		Phys.ed/health K-12
Jill Hudson	19 Woodland Drive, Roselle	
Montclair BA '07	Tue, Wed, Thurs.	gr 6-8
Anthony Iachio	312 West Clay Ave., RP	
UCC '09	no Tuesday	K-12
Patricia Iachio	312 West Clay Ave., RP	K-12 UCC
<i>Districts Substitutes continued</i>		
Tahiyah Johnson	803 Spruce St., Roselle	
Kean U BA '12		K-12
Linda Kennedy	429 Hemlock St., RP	
Montclair BA '89		K-12
Susanne Levine	434 Spruce Street, RP	
Cuny BA '89		K-5
Norma Malfa-Lyman	723 Woodland Ave., RP	
Brooklyn BA '79		K-12 & Spanish & Pre-Sch
Christina Masucci	274 West Colfax Ave., RP	
Kean attending		K-5
Margaret Miciek	46 Alice Lane, Clark	
UCC '79 AA		Nurse & gr 2-8
Carla Molenaar	301 Cranford Ave., Linden	
Jersey Cty U '91 MA		K-12
Donald Montefusco	339 Newark Ave., Union	
Kean BA '15	Para if nec./	Health/Phys.Ed/PK-12

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District Substitutes continued

Haneen Okal	304 S. Michigan Ave., Kenilworth	
Al-Azher U BA '14		K-12
George Polasky	367 Forest Drive, Union	
NJCU BA '96		K-12 & Elementary
Patricia Ruggiero	176 Kimberly Road, Union	
Kean MA '92 Teacher	(Retired RP Elem R. Gordon only	K-8
Melissa Saba	24 West Grant Avenue, RP	
St Peters U BA '13	Thursdays only	K-12 & para
Joseph Scanzillo	47 Arthur Terrace, Kenilworth	
St. Peters BA '08		K-12 Social Studies
Norvil Sertile	301 Salem Road, Union	
Montclair BA '13		(French) 9-12 only
Cynthia Smarook	P.O. Box 1705, Rahway	
Fairleigh Dickinson MA	80	Elementary & K-12
Liza Suarez	29 Montclair Ave., Edison	
Muhlenberg Sch, Nursing		Nurse
Stephanie Taluba	143 Bridge Street, RP	
Stockton U attending	Avail: Dec.Jan. May.June	K-5
Marianne Tucci	48-B Colfax Manor, RP	
Kean '78 BA		Elementary
Paola Vega	722 Adams Ave., 2fl., Elizabeth	
Kean BA '13		PK-12
Linda Vein	2575 Eleanor Terr., Union	
Rutgers BA'86	(biol/sci)	K-12
Joann Waynick	38D Roselle Avenue, RP	
Essex CC '80		K-12
Nancy Zimmerman	35 North 7th St., Kenilworth	
Kean presently attending	Full day Mon & Wed. / Tues. & Thurs aft 10	K-12
PARAPROFESSIONAL	subs for teachers--currently on STAFF at various schools	
Rashmi Baxi	Mary Jane Leinberger	Jennifer Buscaino
Linda Califano	Diane Owens	Kim Belford
Fiona Henry	Teresa Rose	Daiana Permison
Antonette Signorello	Margaret Pucci	
PARAPROFESSIONAL		
Ana Celis	515 Spruce St., RP	
Sandra Deegan	496 Ragland Drive, RP	
Cheryl Gamba	821 Hampton Ln., Woodbridge	
Linda Kennedy	429 Hemlock St., RP	
Jill Hudson	19 Woodland Drive, Roselle	
Donna Zolli	605 Locust Str., RP	
AIDE / SECRETARY		
Poonam Arora	515 Spruce Street, RP	
Sandra Deegan	496 Ragland Drive, RP	

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District Substitutes continued

Joan Kratson 19 West Colfax Ave., RP (MS/HS/RG only)

Donna Zolli 605 Locust Str., RP

LUNCH AIDE

Jessica Knierim 5A Sheridan Avenue, RP

CUSTODIAN

Cesar Bartolo 536 Marshall St., Elizabeth

Washington Brando 506 Dewitt Street, Linden

Antonio DiLello 10 Meeker Avenue, Cranford

Abderrahim Foumissil 117 Kearny Ave, Apt 17, Kearny

Nicholas Marando 843 Prospect St., RP

Robert Ramsey 1300 Severin Court, Cranford

Alexander Savitt 34 W. Webster Ave., RP

BUS DRIVER

Luis Caro 447 Faitoute Ave., Roselle Park

Berkys Bartolo RP custodian

Cesar Bartolo 536 Marshall Street, Elizabeth

Clifford Dubasak RP maintenance

James Heimall RP head custodian

William Palacios RP custodian

7. *Staff Resignations*

To accept the following resignations (as recommended by the Superintendent)

- a. Patricia Petruzzelli, Aldene Paraprofessional, effective September 1, 2016
- b. Daria Resnick, Sherman, teacher, effective September 1, 2016

8. *Staff Appointments*

To appoint the following staff: (as recommended by the Superintendent) (as per RPEA contract)

- a. Melanie DaCosta Ayala, Robert Gordon, Paraprofessional, effective September 1, 2016 through June 30, 2017, 6 hrs./day, at \$14.89/hr. (repl. S. Amaro)
- b. Robin Alba, Academy, Paraprofessional, effective September 1, 2016 through June 30, 2017, 5.5 hrs./day, at \$14.89/hr. (repl. K. Ciarlette)
- c. Olivia Shoji-Jaworski, Aldene, Paraprofessional, effective September 1, 2016 through June 30, 2017, 5.5 hrs./day + Braille transcriber, at \$14.89/hr. (repl. L. Wolfe)
- d. Nicole Alvarez, Sherman, Elementary Teacher, effective September 1, 2016 through November 23, 2016, B1 \$55,165 (repl. D. Resnick) (mat leave repl.)

9. Additional Middle School Extra-Curricular Coach 2016-2017

To approve the following middle school extra-curricular coach for the 2016-2017 school year: (as recommended by the Superintendent) (as per RPEA contract except where noted *volunteer)

MS Volunteer Boys Soccer Staci Hartzler \$1*

10. Additional Sections

To approve the following teachers to teach an additional class for the 2016-2017 school year: (as recommended by the Superintendent) (as per RPEA contract salary)

Academy			
Jonathan Silberlight	Math	1/8	\$ 7,753.75
Kathleen MacDonald	Study Skills	1/8	\$11,071.25
Tiffany Bain	Peer Leadership	1/8	\$ 9,677.13
Kathleen Mooney	English	1/8	\$10,852.88
Shaun Lacey	Science	1/8	\$ 7,564.63

11. Additional Duty Periods 2016-2017

To approve additional duty period as needed at \$29.68 per period (per RPEA contract)

Kristen Kowalski	Matthew Spricigo	Merlin Almanzar
Jessica Clausi	John Ranieri	Tiffany Bain
Nicole Honrath	Maura Kepuladze	Shannon Martinez
Ryan Rooney	Maria-Teresa Scutro	Jonathan Silberlight

12. Title I Coordinator

To appoint the following staff as Title I Coordinator for the 2016-2017 school year: (as recommended by the Superintendent) (paid through NCLB funds)

Irene Baran \$310/year

13. Change of Assignment

To approve the following change of assignment for the 2016-2017 school year: (as recommended by the Superintendent)(as per RPEA contract)

	<u>From:</u>	<u>To:</u>
Jennifer Nicol	RG Paraprofessional 6 hrs./day	Aldene Resource Center Teacher B1 \$ 55,165 (pro-rated) effective 9/26/16 - 1/6/17 (mat leave repl. S. Kanach)

14. Student Helpers

To appoint the following student helpers for the 2016-2017 school year (as recommended by the Superintendent):

Technology
Arzana Gjakova - \$9.00/hr.
Arigylena Gjakova - \$9.00/hr.
Daniel Mazweski - \$9.38/hr.

On roll call motion carries

EDUCATION

A motion was made by Mr. Cancino seconded by Mr. Nelson to approve the following agenda items 15 and 16.

15. 2016-2017 Education Program (s)

To approve the following education program(s) for the 2016-2017 school year:

<u>Wilson Reading System – Individual Intervention</u>		
#45	3/hrs./week	Literacy & Learning Solutions
		\$80/hr.

16. Stipulation of Settlement

RESOLVED, that the Roselle Park Board of Education, upon Recommendation of the Superintendent, approves the Stipulation of Settlement with the parents/guardians of Student #46.

Motion carries

BUSINESS

A motion was made by Mr. Bowman seconded by Mr. Vita to approve the following agenda item 17 through 22.

17. Use of Buildings and Grounds

To approve the following use of buildings and grounds (appropriate fees to be charged where applicable):

- a. Union County Council PTA – County PTA Training
Roselle Park High School - library
Saturday, September 17, 2016
9:00AM – 2:00PM
- b. Westfield Regional Health Dept. – Flu Vaccination Clinic
Roselle Park High School - students' cafeteria
Monday, November 14, 2016
5:00 PM – 8:00 PM
- c. Indo American Seniors Association of Union County
Roselle Park High School – gymnasium
Saturday, October 15, 2016
6:00PM – 11:00PM
- d. The Work Family Connection – Child Care
Anthony Signorello Youth Center - gymnasium & classroom
Thursday, Friday, November 10 & 11, 2016
7:00AM – 6:00PM
- e. Roselle Park Quarterback Club – Meetings
Roselle Park High School – teachers' cafeteria
Tuesday, September 6, 13, 20 & 27, 2016
7:00 PM – 8:00 PM
- f. Roselle Park Quarterback Club – Meetings
Roselle Park High School – students' cafeteria
Thursday, September 8, 15, 22, 29, October 6, 20, November 3, 2016
4:30PM – 7:00PM
- g. Roselle Park Soccer Club – Practices & Games
Middle School – field
Monday - Friday, September 1 – November 7, 2016
5:00PM – 7:30PM
Saturday, Sunday, September 1-November 7, 2016
8:30AM – 5:00PM

18. Approval of Bills

To approve the following bills for the month of July 2016:

General Current Expense	\$658,581.08
Special Revenue Funds	\$ 1,486.49
Enterprise Funds	\$ 931.00
Summer Camp	<u>\$ 3,219.82</u>
Total	\$664,218.39

19. Approval of Minutes

To approve the following minutes:

July 26, 2016 open session July 26, 2016 closed session

20. District Contract

To approve a contract with SHI International Corporation for HP CarePack Solution,
\$29,916.58

21. Secretary/Treasurer Report

To approve the secretary/treasurer report for the period ending June 30, 2016

22. Grant Acceptance

To accept the following grant awarded:

Individuals with Disabilities Education Act FY17 in the following amount:

Basic:	\$469,355
Preschool:	\$ 15,455

Motion all aye

A motion was made by Vice President Harms seconded by Mr. Balaban to approve the following agenda item 23.

23. *Settlement Agreement*

RESOLVED, that upon the recommendation of the Superintendent, the Board of Education approves the Settlement of Agreement between the Board of Education and the Roselle Park Education Association regarding dependent health benefit coverage.

On roll call motion carries (Mr. Gerten abstains)

Continuing Business

Superintendent Garrido questioned the board members about the location of future board meetings. Mr. Balaban expressed concerns about Robert Gordon. Mr. Harms suggested the Middle School be used in July and August. Superintendent will consider these suggestions.

Mr. Balaban questioned the Food Service. President Miller responded that there was a presentation a few months prior.

Public Participation

Jacob Magiera questioned the cost of the removal of the lights. Vice President Harms responded.

Joe Signorello thanked everyone for the update on the light condition.

Saul Qersdyn questioned agenda items #23, #17 and #9. Board Secretary Guercio responded.

Karen Connelly, Lincoln Ave., questioned the date when the rental lights will arrive. Vice President Harms responded. Also, Ms. Connelly questioned the instruction in the schools. Superintendent Garrido responded.

Matthew Leingang questioned the future board of education meeting dates. President Miller responded.

Resolution – Executive Session (if required)

RESOLVED, that the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subject:

1. Real Property – the Superintendent discussed the possible acquisition of real property.
Dennis McKeever, Esq. arrived at approximately 8:50 p.m.
2. Attorney/Client Privilege: 403 Westfield Avenue v. Roselle Park Board of Education-
Board attorney provided legal guidance on the matter.
Dennis McKeever, Esq. – leaves approximately 9:25 p.m.
Sue Guercio – leaves approximately 9:30 p.m.
3. Personnel: Employee Matter- The Superintendent reviewed a matter involving employees
and provided the Board with a recommendation on same.
Pedro Garrido – leaves approximately 9:40 p.m.
4. Personnel: Employee Matter – The Board reviewed and discussed the Superintendent’s
2015-2016 merit goals.

It is anticipated that the executive session will take approximately 60 minutes; the Board may take action when it reconvenes to public session; and the minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

Executive Session

Motion to go into executive session to discuss personnel matters or other exceptions to the sunshine laws as follows:

1. Any matter considered confidential by federal law, state statute, or court rule;
2. Any matter in which the release of information would impair the receipt of federal funds;
3. Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
4. Any collective bargaining agreements;
5. Any matter involving the purchase, lease or acquisition of real property with public funds;
6. Any tactics and techniques used in protecting the safety and property of the public;
7. Any pending or anticipated litigation;
8. Personnel matter related to the employment, appointment or termination of current or prospective employees;
9. Attorney/client privilege.

Moved: Mr. Balaban
AYE: 7

Seconded: Mr. Vita
NAY: 0

Time: 8:36PM

Motion to return to open session (to be moved in public session)

Moved: Mr. Cancino
AYE: 7

Seconded: Mr. Bowman
NAY: 0

Time: 9:50PM

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A motion was made by Mr. Balaban seconded by Vice President Harms to approve the following agenda item 24.

24. Merit Goals

RESOLUTION

WHEREAS, on September 29, 2015 the Roselle Park Board of Education, pursuant to N.J.A.C. 6A:23A-3.1 and its contract of employment with the Superintendent of Schools, established Quantitative and Qualitative criteria and associated merit salary bonuses for the Superintendent of Schools for the 2015-2016 school year, and

WHEREAS, the Executive County Superintendent for Union County reviewed and approved those goals on or about September 30, 2015; and

WHEREAS, the Board of Education has now reviewed indicators of the Superintendent's achievement of the Quantitative and the Qualitative merit goals,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby certifies that Pedro Garrido, Superintendent of Schools, has completed his quantitative and qualitative merit goals, as included in his contract of employment for the 2015-2016 school year, as approved by the Executive County Superintendent of Schools, related to the following:

- Quantitative Goal – Communication With The Community: The Superintendent will increase parent/community involvement by increasing the number of parent-community meetings over those held during the 2014-2015 school year by 10%. The Superintendent will also use social media and website upgrades to advertise and promote District events and initiatives. The Superintendent will increase communication with parents by implementing a monthly forum with parents in each building and creating a District Twitter Account. There will be a minimum of 5% of parent participation in each of the monthly meetings. The Superintendent will send a minimum of 5 District tweets a month with the emphasis on promoting the Roselle Park School District. The Superintendent will work with the Chief Technology Officer to upgrade the District's website and make it more user friendly. (Valued at \$3,933.00); and
- Qualitative Goal – English Language Learners (ELL): Due to the increase in English Language Learners (ELL) in the District, the Superintendent will oversee a District wide plan to improve instruction to ELL students in the 2015-2016 school year. Through this plan, the Superintendent will develop: an analysis of the access scores for all ELL students in the Roselle Park School District, provide professional development training for staff on the Sheltered Instruction Observation Model (SIOP), and modify the District's existing model of instruction from a pull out program to a push-in-inclusion program. (Valued at \$3,937.50);

And that the merit criterion, as set forth above, has been satisfied for each, and

BE IT FURTHER RESOLVED, that in accordance with N.J.A.C. 6A:23A-3.1(e)10(iv), a certified copy of this resolution be submitted to the Executive County Superintendent of Schools for approval before payment is made as required by law.

AND, BE IT FURTHER RESOLVED, that the School Business Administrator certifies that there are sufficient funds budgeted and available to allow for payment of these completed merit goals for the above mentioned individual.

On roll call motion carries

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Adjournment

A motion was made by Mr. Gerten seconded by Mr. Bowman to adjourn the meeting at 9:55PM

Motion carries

Respectfully submitted,

Susan Guercio
School Business Administrator
Board Secretary

Next scheduled board meeting: September 20, 2016 – High School Auditorium at 7:00pm