

**ROSELLE PARK SCHOOL DISTRICT**  
**Office of the Superintendent**

March 6, 2017

**TO:** Christopher Miller, President  
Members of the Board of Education  
**FROM:** Pedro Garrido, Superintendent  
**SUBJECT:** AGENDA FOR BOARD MEETING – **March 7, 2017**

***Notice of Meeting***

This meeting, held in Sherman School gymnasium/auditorium, is an open session of the Roselle Park Board of Education held under the Open Public Meetings Act of the State of New Jersey. Notice of this meeting was sent to the Star Ledger, Union Leader, the Home News Tribune, the borough clerk, school offices, and district website. The Board shall open this meeting in public session and immediately adjourn to executive session. The Board shall return to public session at approximately 7:00 p.m.

***Roll Call***

President Miller	Kimberly Powers
Vice President Harms	Sundjata Sekou
Rodric Bowman	Joseph Signorello, Jr.
Troy Gerten	Jeofrey Vita (arrived at 7:12)
Kevin Cancino was absent from this meeting	
Pedro Garrido, Superintendent of Schools	
Susan Guercio, School Business Administrator/Board Secretary	
Jennifer Osborne, Board Attorney	

***Flag Salute***

***Resolution – Executive Session***

RESOLVED, That the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects:

- 1.Real Property: the Board discussed future leasing options and the possible purchase of real property for the purpose of housing an educational program. The Board also discussed the possible sale of current District property.

It is anticipated that the executive session will take approximately 30 minutes; the Board may take action during public session. The Board shall return to public session, following executive session, at approximately 7 p.m. The minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

Moved: Mr. Gerten	Seconded: Mr. Signorello	Time: 6:31PM
AYE: 7	NAY: 0	

Motion to return to public session (to be moved in public session)		
Moved: Mr. Signorello	Seconded: Mr. Gerten	Time: 7:05PM
AYE: 7	NAY: 0	

***Public Participation – 7:00 PM – Agenda Items Only***  
***Each member of the public may speak a maximum of three minutes.***

Jacob Magiera, resident, asked for an explanation of real property. Board Attorney responded.

Matthew Leingang, resident, questioned agenda item 12c. Superintendent Garrido responded.

Michelle Amanto, resident, questioned how to make arrangements to provide a presentation educating students about a clean community project. Superintendent Garrido responded.

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***Committee Reports***

Kimberly Powers spoke of the Mayor/Council meeting and their recent activities as well as the Union County Ed. Services Commission meeting.

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***Superintendent's Report***

Superintendent Garrido spoke of the new Strategic Plan Committee that will begin in April and the ECC parent meeting which will take place on March 16, 2017.

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***POLICY***

A motion was made by Vice President Harms and seconded by Mr. Bowman to approve agenda items 1 through 9.

***1. District Policy – Adopt 1330***

To approve the following USE OF SCHOOL FACILITIES revised district policy:

1330 USE OF SCHOOL FACILITIES

***2. District Policy – Adopt 4112.4/4212.4***

To approve the following EMPLOYEE HEALTH revised district policy:

4112.4/4212.4 EMPLOYEE HEALTH

**3. *District Policy – Adopt 4115***

To approve the following SUPERVISION revised district policy:

4115 SUPERVISION

**4. *District Policy – Adopt 4131/4131.1***

To approve the following STAFF DEVELOPMENT; INSERVICE EDUCATION/VISITATIONS/CONFERENCES revised district policy:

4131/4131.1 STAFF DEVELOPMENT; INSERVICE  
EDUCATION/VISITATIONS/CONFERENCES

**5. *District Policy – First Reading 4211***

To approve the following RECRUITMENT, SELECTION AND HIRING revised district policy: (first reading)

4211 RECRUITMENT, SELECTION AND HIRING

**6. *District Policy – First Reading 5111***

To approve the following ADMISSION revised district policy: (first reading)

5111 ADMISSION

**7. *District Policy – First Reading 5113***

To approve the following ATTENDANCE, ABSENCES AND EXCUSES revised district policy: (first reading)

5113 ATTENDANCE, ABSENCES AND EXCUSES

**8. District Policy – First Reading 5114**

To approve the following SUSPENSION AND EXPULSION revised district policy:  
(first reading)

5114 SUSPENSION AND EXPULSION

**9. District Policy – First Reading 5131**

To approve the following CONDUCT/DISCIPLINE revised district policy: (first reading)

5131 CONDUCT/DISCIPLINE

On roll call, motion carries

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***EDUCATION***

A motion was made by Vice President Harms seconded by Mr. Vita to approve the following agenda item number 10 through 11.

**10. Education Programs**

To approve the following education program(s) for the 2016-2017 school year:

Mental Health Assessment & Fit To Return

#96                                      The Family Resource Center                                      \$225

Home Instruction

#97                      2 hrs./wk/per subj.                                      2/27/17 – TBD                                      \$34.83/hr.

**11. Educational Trip Requests**

To approve the following district educational trip requests:

Overlook Hospital, Summit                                      March 16, 2017                                      Grades 9-12  
Students will have exposure to many health professions

Motion carries

***BUSINESS***

A motion was made by Mr. Gerten seconded by Mr. Signorello to approve the following agenda items 12 through 16.

***12. Use of Buildings and Grounds***

To approve the following use of buildings and grounds (appropriate fees to be charged where applicable):

- a. Borough of Roselle Park – Fireworks & Games  
Roselle Park High School - Herm Shaw Field  
Saturday, July 4, 2017 (raindate August 1, 2017)  
12:00PM – 11:00PM
- b. Roselle Park High School Marching Band – Car Wash  
Roselle Park High School – front of building  
Saturdays, July 15, 2017 (raindate July 22, 2017)  
9:00AM – 3:00PM
- c. Lentz & Lentz – SAT Preparation  
Roselle Park High School – classroom  
Mondays, Friday, March 3, 13, 20, 27, April 3, 7, 24, May 1, 2017  
6:00PM – 9:00PM
- d. Roselle Park PTA – Mr. Roselle Park  
Roselle Park High School – auditorium, stage, teachers’ cafeteria  
Monday, Tuesday, Thursday, March 23, 28, April 6, 20, 25, 27,  
May 2, 4, 9, 10, 2017  
7:00PM – 9:00PM
- e. Roselle Park Soccer Club – Meeting  
Roselle Park Middle School – students’ cafeteria  
Monday, March 13, 2017  
7:00PM – 9:00PM

***13. Approval of Bills***

To approve the following bills for the month of March:

General Current Expense	\$79,518.91
Special Revenue Funds	\$ 279.95
Enterprise Fund	<u>\$10,813.28</u>
Total	\$90,612.14

**14. Public Budget Hearing**

To establish Tuesday, April 25, 2017 at 7:00 PM as the Public Budget Hearing, to be held in the High School Auditorium, 185 West Webster Avenue

**15. Approval of Minutes**

To approve the following minutes:

February 28, 2017    open session                      February 28, 2017    closed session

**16. Approval of Transfers**

To approve the following transfers for the month of February 2017:

LEGAL SERVICES	11-000-230-331	\$108,147.00	\$40,000.00	\$148,147.00
TUITION TO PRIVATE SCH HAN	11-000-100-566	\$608,866.00	\$49.00	\$608,915.00
OTHER PURCH PROF SERV	11-000-219-390	\$23,160.00	\$845.00	\$24,005.00
MISC PURCHASED SERV	11-000-219-592	\$401.69	\$7.00	\$408.69
MISC EXPENDITURES	11-000-230-890	\$14,389.18	\$1,336.00	\$15,725.18
OTHER PURCHED SERVICES	11-000-240-500	\$6,412.80	\$95.00	\$6,507.80
MISC EXPENDITURES	11-000-251-890	\$2,120.00	\$75.00	\$2,195.00
TRANSPORTATION	11-000-270-517	\$20,000.00	\$1,950.00	\$21,950.00
OTHER PURCHASED SERVICE	11-402-100-590	\$20,066.00	\$240.00	\$20,306.00
HEALTH BENEFITS	11-000-291-270	\$5,731,100.00	-\$40,000.00	\$5,691,100.00
TUIT TO OTHER LEA OUTSIDE	11-000-100-562	\$35,038.00	-\$49.00	\$34,989.00
SUPLLIES & MATERIALS	11-000-219-600	\$6,548.18	-\$852.00	\$5,696.18
COMMUNICATIONS/TELE	11-000-230-530	\$66,500.00	-\$1,336.00	\$65,164.00
OTHER OBJECTS	11-000-240-800	\$2,332.00	-\$95.00	\$2,237.00
SUPLLIES & MATERIALS	11-000-251-600	\$6,279.66	-\$75.00	\$6,204.66
CONTRACTED SERV OTHER	11-000-270-512	\$47,267.43	-\$1,950.00	\$45,317.43
CLEANING,REPAIR,MAINT SER	11-402-100-420	\$21,923.20	-\$240.00	\$21,683.20
		\$6,720,551.14	\$0.00	\$6,720,551.14

President Miller abstains from item #12e  
 Motion carries

***New Business***

Kimberly Powers questioned the Historical Society. Superintendent Garrido responded.

Christopher Miller questioned scholarships. Superintendent Garrido responded.

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***Public Participation***

***Each member of the public may speak a maximum of three minutes.***

Saul Qersdyn questioned the possibility of BOE members participating in a board meeting by phone. The board attorney responded.

Jacob Magiera questioned the definition of real property. Board Attorney responded.

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***Public Budget Workshop  
Finance Committee***

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***Resolution – Executive Session (if required)***

RESOLVED, That the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects:\_\_\_\_\_

It is anticipated that the executive session will take approximately\_\_\_\_\_; the Board may take action when it reconvenes to public session; and the minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

***Closed Session***

Motion to go into closed session to discuss personnel matters or other exceptions to the sunshine law as follows: (no action to be taken)

1. Any matter considered confidential by federal law, state statute, or court rule;
2. Any matter in which the release of information would impair the receipt of federal funds;
3. Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
4. Any collective bargaining agreements;
5. Any matter involving the purchase, lease or acquisition of real property with public funds;
6. Any tactics and techniques used in protecting the safety and property of the public;
7. Any pending or anticipated litigation;
8. Personnel matters related to the employment, appointment or termination of current or prospective employees.
9. Attorney/client privilege.

Moved	Seconded	
AYE	NAY	Time
Motion to return to open session.		
Moved	Seconded	
AYE	NAY	Time

Minutes  
March 7, 2017  
Open Session

***Adjournment***

A motion was made by Mr. Gerten seconded by Vice President Harms to adjourn the meeting at 8:20PM.

Motion carries

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Respectfully submitted,

Susan Guercio  
School Business Administrator  
Board Secretary

Next scheduled board meeting: March 14, 2017 – Sherman gymnasium/auditorium - 7:00 PM