

**ROSELLE PARK SCHOOL DISTRICT**  
**Office of the Superintendent**

March 10, 2017

**TO:** Christopher Miller, President  
Members of the Board of Education  
**FROM:** Pedro Garrido, Superintendent  
**SUBJECT:** AGENDA FOR BOARD MEETING – **March 16, 2017**

***Notice of Meeting***

This meeting, held in Sherman School gymnasium/auditorium, is an open session of the Roselle Park Board of Education held under the Open Public Meetings Act of the State of New Jersey. Notice of this meeting was sent to the Star Ledger, Union Leader, the Home News Tribune, the borough clerk, school offices, and district website.

***Roll Call***

President Miller	Sundjata Sekou
Rodric Bowman	Joseph Signorello, Jr
Kimberly Powers	Jeofrey Vita.
Loren Harms, Kevin Cancino, Troy Gerten were absent from this meeting	
Pedro Garrido, Superintendent of Schools	
Susan Guercio, School Business Administrator/Board Secretary	
Jennifer Osborne, Board Attorney	

***Flag Salute***

***Resolution – Executive Session***

RESOLVED, That the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects:

It is anticipated that the executive session will take approximately \_\_ minutes; the Board may take action during public session. The Board shall return to public session, following executive session, at approximately 7 p.m. The minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

Moved	Seconded	Time
AYE	NAY	
Motion to return to public session (to be moved in public session)		
Moved	Seconded	Time
AYE	NAY	

***Public Participation – 7:00 PM – Agenda Items Only***  
***Each member of the public may speak a maximum of three minutes.***

President Miller thanked Director of Plant Operations, Assunta Padovano and the custodial staff for having the buildings ready for student use after the recent snowstorm.

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***Principal’s Report***

Mrs. Glomb speaks of the numerous current activities at the Sherman School.

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***Student Recognition***

The following students will be recognized by the Art Educators of NJ for their display at the NJPAC:

Iris Alonso	Naima Toro	Noah Falcon
Dannica Solomatin	Ava Zdanowicz	Julia Tribiano
Isabella Hesse		

The following students will be recognized as finalists for the Youth Art Month Design:

Ying Chow	Sofia Ortiz	Noah Falcon
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The following students will be recognized for their art in the Union County Art Month Showcase:

Isabel Larach	Sofia Ortiz	Jocelyn Swyberius
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The following student will be recognized for winning the Art Educators of NJ’s Annual Calendar contest. Her artwork will be featured in the 2017 AENJ Calendar.

Iris Alonso

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***Superintendent’s Report – Tentative Budget Presentation***

Superintendent Garrido thanked Director Padovano and the custodial staff for a magnificent job in cleaning up the snow and ice after the storm. Mr. Garrido spoke of the ELL Access Test and PARCC testing which will begin in the near future. Also, he stated that Roselle Park has been chosen by the state to be part of a pilot program involving Acheive NJ that uses data as part of the criteria within QSAC.

Mr. Bowman, Finance Chairperson, Business Administrator Guercio, and Superintendent gave a powerpoint presentation on the Tentative 2017-2018 School Budget.

## ***POLICY***

A motion was made by Mr. Signorello and seconded by Mr. Vita to approve agenda items 1 through 5.

**1. *District Policy – Second Reading 4211***

To approve the following RECRUITMENT, SELECTION AND HIRING revised district policy: (second reading)

4211 RECRUITMENT, SELECTION AND HIRING

**2. *District Policy – Second Reading 5111***

To approve the following ADMISSION revised district policy: (second reading)

5111 ADMISSION

**3. *District Policy – Second Reading 5113***

To approve the following ATTENDANCE, ABSENCES AND EXCUSES revised district policy: (second reading)

5113 ATTENDANCE, ABSENCES AND EXCUSES

**4. *District Policy – Second Reading 5114***

To approve the following SUSPENSION AND EXPULSION revised district policy: (second reading)

5114 SUSPENSION AND EXPULSION

**5. *District Policy – Second Reading 5131***

To approve the following CONDUCT/DISCIPLINE revised district policy: (second reading)

5131 CONDUCT/DISCIPLINE

On roll call, motion carries

**PERSONNEL**

**Consent Agenda Motion – Personnel**

A motion was made by Mr. Vita seconded by Mr. Signorello to approve the following agenda item 6.

**6. Additional Sections**

To approve the following teacher to teach an additional class effective March 15, 2017 through June 30, 2017 (as recommended by the Superintendent) (as per RPEA contract)

<b>Academy</b>			
Ryan Flatley	Physics & Pre-Calculus	1/8	\$8,323 (pro-rated)

On roll call, motion carries

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**EDUCATION**

A motion was made by mr. Signorello seconded by Mr. Vita to approve the following agenda items numbered 7 through 10.

**7. Education Program(s)**

To approve the following education program(s) for the 2016-2017 school year:

Fit To Return

#98	The Family Resource Center	\$175
#99	The Family Resource Center	\$175
#100	The Family Resource Center	\$175

Home Instruction

#101	2 hrs./wk/per subj.	3/3/17 – TBD	\$34.83/hr.
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Tuition Incoming

#102	Hillside	\$33,279
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**8. *Educational Trip Requests***

To approve the following 2017 district educational trip requests:

- a. Lion King on Broadway                      June 10, 2017                      Grade 12 English  
Students will discuss similarities & differences against Shakespeare's Hamlet

**9. *Workshop Attendance Request***

To approve the following staff workshop attendance request:

Vernier Technology, Newark                      April 25, 2017                      \$340.00

Raymond Bangs

**10. *Harassment/ Intimidation/Bullying Incidents***

To affirm the Superintendent's recommendation on the following harassment/  
intimidation/bullying incidents:

#16019, #16020

Motion carries

## ***BUSINESS***

A motion was made by Mr. Signorello seconded by Mr. Vita to approve the following agenda items 11 through 15.

### ***11. Monthly Certification***

#### **A. Board Secretary's Monthly Certification, Budgetary Line Item Status**

Pursuant to N.J.A.C. 6:20-2.13(d), I certify that as of February 28, 2017 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18:22-8.1

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date

#### **B. Board of Education's Monthly Certification, Budgetary Major Account/Fund Status**

Pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of February 28, 2017 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20- 2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. This certification is solely based on the information provided by the School Business Administrator/Board Secretary and is assumed by the board to be correct.

### ***12. Approval of Bills***

To approve the following bills for the month of March 2017:

General Current Expense	\$185,153.46
Special Revenue Funds	\$ 13,500.79
Enterprise Fund	<u>\$ 23,072.45</u>
Total	\$221,726.70

### ***13. Use of Buildings and Grounds***

To approve the following use of buildings and grounds (appropriate fees to be charged where applicable):

- a. Roselle Park Soccer Club – Coaches Meeting  
Middle School - students' cafeteria  
Monday – March 13, 2017  
7:00PM – 9:00PM
- b. Roselle Park Class of 2020 – Car Wash  
Roselle Park High School – front parking lot  
Saturday, April 22, 2017  
10:00AM – 4:00PM
- c. Roselle Park GSA – Car Wash  
Roselle Park High School – front parking lot  
Saturday, April 29, 2017  
10:00AM – 4:00PM
- d. Roselle Park Soccer Club – practice  
Roselle Park Middle School - fields  
Mondays – Fridays, March 13, 2017 – June 23, 2017, 5:30PM – 8:00PM  
Saturdays – Sundays, March 11, 2017 – June 24, 2017, 9:00Am – 8:00PM
- e. Roselle Park Youth Baseball /Softball League – Practices/Games  
Roselle Park High School – Colfax/Webster fields  
March 11, 2017 – June 24, 2017  
Colfax:  
Monday, Tuesday, Friday, 6:00PM – 8:00PM, Saturday, Sunday 6:00PM – 8:00PM  
Webster:  
Monday – Friday, 6:00PM – 8:00PM, Saturday, Sunday, 9:00AM – 8:00PM
- f. Roselle Park Soccer Club – Practices/Games  
Roselle Park High School – Colfax field  
March 11, 2017 – June 24, 2017  
Wednesday, Thursday, 6:00PM – 8:00PM, Saturday, Sunday, 9:00Am – 5:30PM
- g. Robert Gordon PTA – Vendor Fair  
Robert Gordon – students' cafeteria  
Friday, April 7, 2017  
6:00PM – 9:00PM

**14. Grant Application**

To approve the grant application for the 2016 NFL Club Matching Field Grant in the amount of \$50,000.

**15. Donation**

To accept a donation from Alexander Balaban of a Story & Clark Piano, in memory of his mother, Jaro Slava Balaban. This donation will be used in the elementary school music department.

President Miller abstains from item # 13a, 13d, 13f

Motion carries

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***New Business***

Mr. Vita suggested staggering times for future delayed openings.



A motion was made by Mr. Bowman seconded by Mr. Vita to approve the following agenda item 16.

**16. Tentative Budget**

To approve the following resolution:

BE IT RESOLVED that the Roselle Park Board of Education includes in the proposed budget the adjustment for enrollment in the amount of \$59,622. The district intends to utilize this adjustment for supplies and materials necessary for the additional students.

BE IT RESOLVED that the Roselle Park Board of Education requests the approval of a capital reserve withdrawal in the amount of \$400,000. The district intends to utilize these funds for the partial roof replacement at the Roselle Park Middle School.

BE IT RESOLVED that the tentative budget be approved for the 2017-2018 School Year using the 2017-2018 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<u>General Fund</u>	<u>Special Revenues</u>	<u>Debt Service</u>	<u>Total</u>
2017-2018 Expenditures	\$33,780,538	\$752,082	\$703,100	\$35,235,720
Less: Anticipated Revenues	\$12,242,691	\$752,082	\$ 0	\$12,994,773
Taxes to be Raised	\$21,537,847	\$ 0	\$703,100	\$22,240,947

And to advertise said tentative budget in the Union County Local Source in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held in the High School auditorium, 185 W. Webster Avenue, on Tuesday, April 25, 2017 at 7:00 PM for the purpose of conducting a public hearing on the budget for the 2017-2018 School Year.

On roll call, motion carries

**Resolution – Executive Session (if required)**

RESOLVED, that the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects: \_\_\_\_\_

It is anticipated that the executive session will take approximately \_\_\_\_; the Board may take action when it reconvenes to public session; and the minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

**Executive Session**

Motion to go into executive session to discuss personnel matters or other exceptions to the sunshine laws as follows:

1. Any matter considered confidential by federal law, state statute, or court rule;
2. Any matter in which the release of information would impair the receipt of federal funds;
3. Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
4. Any collective bargaining agreements;
5. Any matter involving the purchase, lease or acquisition of real property with public funds;
6. Any tactics and techniques used in protecting the safety and property of the public;
7. Any pending or anticipated litigation;
8. Personnel matter related to the employment, appointment or termination of current or prospective employees;
9. Attorney/client privilege.

Moved	Seconded	Time
AYE	NAY	

Motion to return to open session (to be moved in public session)

Moved	Seconded	Time
AYE	NAY	

**Adjournment**

A motion was made by Mr. Vita seconded by Mr. Signorello to adjourn the meeting at 8:38PM

Motion carries

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Respectfully submitted,

Susan Guercio  
School Business Administrator  
Board Secretary

Next scheduled board meeting: April 4, 2017 – High School Auditorium – 7:00pm