

ROSELLE PARK SCHOOL DISTRICT
Office of the Superintendent

February 24, 2017

TO: Christopher Miller, President
Members of the Board of Education
FROM: Pedro Garrido, Superintendent
SUBJECT: AGENDA FOR BOARD MEETING – **February 28, 2017**

Notice of Meeting

This meeting, held in Aldene School gymnasium/auditorium, is an open session of the Roselle Park Board of Education held under the Open Public Meetings Act of the State of New Jersey. Notice of this meeting was sent to the Star Ledger, Union Leader, the Home News Tribune, the borough clerk, school offices, and district website. The Board shall open this meeting in public session and immediately adjourn to executive session. The Board shall return to public session at approximately 7:00 p.m.

Roll Call

President Miller	_____	Kimberly Powers	_____
Vice President Harms	_____	Sundjata Sekou	_____
Rodric Bowman	_____	Joseph Signorello, Jr.	_____
Kevin Cancino	_____	Jeofrey Vita	_____
Troy Gerten	_____		
Pedro Garrido, Superintendent of Schools			_____
Susan Guercio, School Business Administrator/Board Secretary			_____
Jennifer Osborne, Board Attorney			_____

Flag Salute

Resolution – Executive Session

RESOLVED, That the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects:

1. Student Matters
2. Negotiations – R.P.A.A. and RPBOE

It is anticipated that the executive session will take approximately ___ minutes; the Board may take action during public session. The Board shall return to public session, following executive session, at approximately 7 p.m. The minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

Moved	Seconded	Time
AYE	NAY	
Motion to return to public session (to be moved in public session)		
Moved	Seconded	Time
AYE	NAY	

Public Participation – 7:00 PM – Agenda Items Only
Each member of the public may speak a maximum of three minutes.

Committee Reports

Principal’s Report

Student Recognition

The following students will be recognized for their artwork displayed at the NJPAC Art Exhibit:

Sofia Perez	Madelyn Kalkandis	Jason Burns
Catalina Quintela	Edha Gupta	

The following students will be recognized for their display in the Union County Youth Art Month:

Edha Gupta	Julia Penn	Isabella Guzman-Tapia
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The following students will be recognized for being finalists in the Union County Youth Art Month Design:

Rubi Santiago	Nira Patel
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The following student will be recognized for being the Youth Art Month State Elementary Invitation Winner:

Rubi Santiago

The following students will be recognized for participating in the Morris-Union Jointure Commission Music Festival:

Marissa Colon	Leila Torres	Kylah Frazier
Samantha DaSilva	Julia Perez	

Superintendent’s Report

POLICY

A motion was made by _____ and seconded by _____
to approve ***agenda item 1 through 7.***

1. *District Policy – Adopt*

To approve the following LOCAL UNITS revised district policy:

1410 LOCAL UNITS

2. *District Policy – Adopt*

To approve the following NONDISCRIMINATION/AFFIRMATIVE ACTION revised district policy:

2224 NONDISCRIMINATION/AFFIRMATIVE ACTION

3. *District Policy – Adopt*

To approve the following PAYMENT FOR GOODS AND SERVICES revised district policy:

3326 PAYMENT FOR GOODS AND SERVICES

4. *District Policy – Second Reading*

To approve the following USE OF SCHOOL FACILITIES revised district policy:
(second reading)

1330 USE OF SCHOOL FACILITIES

5. *District Policy – Second Reading*

To approve the following EMPLOYEE HEALTH revised district policy: (second reading)

4112.4/4212.4 EMPLOYEE HEALTH

POLICY continues

6. District Policy – Second Reading

To approve the following SUPERVISION revised district policy: (second reading)

4115 SUPERVISION

7. District Policy – Second Reading

To approve the following STAFF DEVELOPMENT; INSERVICE
EDUCATION/VISITATION/CONFERENCES revised district policy: (second reading)

4131/4131.1 STAFF DEVELOPMENT; INSERVICE
EDUCATION/VISITATION/CONFERENCES

Vice President Harms	_____	Ms. Powers	_____
Mr. Bowman	_____	Mr. Sekou	_____
Mr. Cancino	_____	Mr. Signorello	_____
Mr. Gerten	_____	Mr. Vita	_____
		President Miller	_____

On roll call, motion _____

PERSONNEL

Consent Agenda Motion – Personnel

A motion was made by _____ seconded by _____
to approve the following **agenda items 8 through 13**.

8. District Substitutes

Approval of additional district substitutes. (as recommended by the Superintendent)
NJ Certified Teachers-\$100/day, Sub Certified-\$95/day, Custodians-\$13/hr.,
Bus Driver-\$32/hr.

TEACHERS

Andres Cordoba	831 Pennington St., Elizabeth	Kean BA '16	Grades 6-12
Kellie Grochocki	614 Jefferson Ave., Kenilworth	Kean BA '16	Grades K-8
Nicole Olearchik	9 Woodhampton Drive., Ewing	Kean BA '17	Grades K-12

CUSTODIAN

Wendy Pena 606 Crescent Ave., #4B, Plainfield

BUS DRIVER

Wendy Pena 606 Crescent Ave., #4B, Plainfield

9. Staff Resignations

To accept the following resignations: (as recommended by the Superintendent)

- a. Christine Sas, Aldene, Guidance Counselor, effective June 30, 2017.
- b. Tiffany Bain, HS, Gay Straight Alliance Club Co-Advisor, effective February 14, 2017
- c. Stacy Feszchak, MS, Music Teacher, effective April 17, 2017

10. Staff Appointments

To appoint the following staff: (as recommended by the Superintendent)
(as per RPEA contract)

- a. Robert Tholen, Academy, Interim Director, effective March 22, 2017 through May 27, 2017, \$350.00 per/diem (mat leave) (repl. F. Witkowski)
- b. Kellie Grochocki, Middle School, Mathematics Teacher, effective April 18, 2017 through June 30, 2017 at B1, \$55,165 (pro-rated) (mat. leave) (repl. J. Nevitt)

11. Additional WISE “Energize with Math” Personnel

To appoint the following WISE “Energize with Math” personnel at \$14.89 per hour: (as recommended by the Superintendent) (as per RPEA contract) (January – April 2017)

Paraprofessional \$14.89/hr.
EJF - Aldene - Susanna McNamara

Teacher \$34.83/hr.
EJF - Aldene – Judy Nese

12. Additional High School Extra-Curricular Advisor 2016-2017

To approve the following extra-curricular advisor: (as recommended by the Superintendent) (as per RPEA contract)

Valentine Arango	People of Color Alliance Club Advisor	Volunteer
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13. High School Extra-Curricular Coaches 2016-2017

To approve the following high school extra-curricular coaches for the 2016-2017 school year: (as recommended by the Superintendent) (as per RPEA contract except where noted *volunteer)

HS Asst. Track Coach	Peter Pascarella	5-1	\$4,826
MS Asst. Track Coach	Staci Hartzler	2-1	\$2,880
	John Ranieri	7-1	\$3,415
Volunteer Golf Coach	Ryan Flatley		Volunteer

Educational Trip Requests continued

- c. Montclair Art Museum, Montclair May 5, 2017 HS Self-Contained
Students will study famous painters.
- d. Cherry Hill East HS, Cherry Hill March 4, 2017 Grades 9-12
Students will participate in the State Robotics Competition

16. *Harassment/ Intimidation/Bullying Incidents*

To affirm the Superintendent's recommendation on the following harassment/ intimidation/bullying incidents: (December 2016, January 2017)

#16011, #16012, #16013, #16014, #16015, #16016, #16017, #16018

17. *Workshop Attendance Request*

To approve the following staff workshop attendance request:

Loretta Smith Hardy NJTESOL Spring Conference, Hyatt Regency, New Brunswick,
May 31-June 1, 2017, \$279.00

18. *ESY Program 2017*

Approval to operate an Extended School Year Program 2017(ESY) (as per students' IEP's)

Effective: June 26-July 27, 2017 4 days/wk, 4.0 hrs/day (Mon.-Thur.)
(8:30AM-12:30PM) (no program July 3 & 4)
June 26-July 27, 2017 4 days/wk, 2.5 hrs/day (Mon.-Thur.)
(8:30AM-11:00AM) (no program July 3 & 4)

Motion _____

BUSINESS

A motion was made by _____ seconded by _____
to approve the following ***agenda items 19 through 27.***

19. Monthly Certification

A. Board Secretary's Monthly Certification, Budgetary Line Item Status

Pursuant to N.J.A.C. 6:20-2.13(d), I certify that as of January 31, 2017 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18:22-8.1

Board Secretary

Date

B. Board of Education's Monthly Certification, Budgetary Major Account/Fund Status

Pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of January 31, 2017 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20- 2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. This certification is solely based on the information provided by the School Business Administrator/Board Secretary and is assumed by the board to be correct.

20. Approval of Minutes

To approve the following minutes:

February 7, 2017 open session

February 7, 2017 closed session

21. Secretary/Treasurers Report

To approve the secretary/treasurer reports for the periods ending November 30, 2016 and December 31, 2016.

22. *Use of Buildings and Grounds*

To approve the following use of buildings and grounds (appropriate fees to be charged where applicable):

- a. Roselle Park Recreational Basketball – Games
Roselle Park Middle School - gymnasium
Monday-Friday, March 1-29, 2017 (except March 23 & 24)
6:00PM – 9:00PM
- b. Roselle Park PTA – Mr. Roselle Park
Roselle Park High School – auditorium
Thursday, May 11, 2017
6:00PM – 9:00PM
- c. Roselle Park PTSA – Zumba Fundraiser
Roselle Park High School – students’ cafeteria
Wednesday, March 8, 2017
6:00PM – 9:00PM
- d. Roselle Park Middle School PTA – Movie Night
Roselle Park Middle School, Herm Shaw Field – auditorium, sound equipment,
stage, gymnasium, projector
Friday, March 24, 2017
5:00PM – 10:00PM

23. *Approval of Bills*

To approve the following bills for the month of February 2017:

General Current Expense	\$1,285,792.01
Special Revenue Funds	\$ 14,121.75
Enterprise Fund	\$ 23,278.67
Summer Camp	<u>\$ 685.00</u>
Total	\$1,323,877.43

24. *Aldene School Addition and Renovations*

Whereas, The Board of Education of Roselle Park in the County of Union, New Jersey (the “Board”), desires to proceed with a school facilities project consisting generally of

CLASSROOM ADDITION AND RENOVATIONS AT ERNEST J. FINIZIO, JR. ALDENE SCHOOL

Whereas, the Board now seeks to take the initial steps in order to proceed with the Project:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE ROSELLE PARK IN THE COUNTY OF UNION, STATE OF NEW JERSEY, as follows:

Section 1. In accordance with the requirements of Section 6A:26–3 of the New Jersey Administrative Code, the Board hereby approves the Educational Specifications prepared in connection with the project and the Board further authorizes the submission of same to the Union County Superintendent of Schools and the New Jersey Department of Education for approval.

Section 2. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans prepared in connection with the Project and the Board further authorizes the submission of same to the Union County Superintendent of Schools and the New Jersey Department of Education for approval. The Board further authorizes the submission of the Schematic Plans to the Municipal planning board for its review. This project is designated as a “Other Capital” project and the Board is not seeking state funding.

Section 3. The Board hereby authorizes the amendment to its Long-Range Facilities Plan in order to reflect the proposed Project.

Section 4. The School Administration and such other officers and agents of the Board as are necessary, including the Board attorney, bond counsel and architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution. Including the submission of Information to the New Jersey Department of Education as applicable to the proposed Project.

Section 5. This resolution shall take effect immediately.

25. *High School Steam Classroom Renovations*

Whereas, The Board of Education of Roselle Park in the County of Union, New Jersey (the “Board”), desires to proceed with a school facilities project consisting generally of:

STEAM CLASSROOM RENOVATIONS AT ROSELLE PARK HIGH SCHOOL

Whereas, the Board now seeks to take the initial steps in order to proceed with the Project:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE ROSELLE PARK IN THE COUNTY OF UNION, STATE OF NEW JERSEY, as follows:

Section 1. In accordance with the requirements of Section 6A:26–3 of the New Jersey Administrative Code, the Board hereby approves the Educational Specifications prepared in connection with the project and the Board further authorizes the submission of same to the Union County Superintendent of Schools and the New Jersey Department of Education for approval.

Section 2. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans prepared in connection with the Project and the Board further authorizes the submission of same to the Union County Superintendent of Schools and the New Jersey Department of Education for approval. The Board further authorizes the submission of the Schematic Plans to the Municipal planning board for its review. This project is designated as a “Other Capital” project and the Board is not seeking state funding.

Section 3. The Board hereby authorizes the amendment to its Long-Range Facilities Plan in order to reflect the proposed Project.

Section 4. The School Administration and such other officers and agents of the Board as are necessary, including the Board attorney, bond counsel and architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution. Including the submission of Information to the New Jersey Department of Education as applicable to the proposed Project.

Section 5. This resolution shall take effect immediately.

26. Middle School Steam Classroom Renovations

Whereas, The Board of Education of Roselle Park in the County of Union, New Jersey (the “Board”), desires to proceed with a school facilities project consisting generally of:

STEAM CLASSROOM RENOVATIONS AT ROSELLE PARK MIDDLE SCHOOL

Whereas, the Board now seeks to take the initial steps in order to proceed with the Project:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE ROSELLE PARK IN THE COUNTY OF UNION, STATE OF NEW JERSEY, as follows:

Section 1. In accordance with the requirements of Section 6A:26–3 of the New Jersey Administrative Code, the Board hereby approves the Educational Specifications prepared in connection with the project and the Board further authorizes the submission of same to the Union County Superintendent of Schools and the New Jersey Department of Education for approval.

Section 2. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans prepared in connection with the Project and the Board further authorizes the submission of same to the Union County Superintendent of Schools and the New Jersey Department of Education for approval. The Board further authorizes the submission of the Schematic Plans to the Municipal planning board for its review. This project is designated as a “Other Capital” project and the Board is not seeking state funding.

Section 3. The Board hereby authorizes the amendment to its Long-Range Facilities Plan in order to reflect the proposed Project.

Section 4. The School Administration and such other officers and agents of the Board as are necessary, including the Board attorney, bond counsel and architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution. Including the submission of Information to the New Jersey Department of Education as applicable to the proposed Project.

Section 5. This resolution shall take effect immediately.

27. High School Field Lighting Replacement

Whereas, The Board of Education of Roselle Park in the County of Union, New Jersey (the “Board”), desires to proceed with a school facilities project consisting generally of:

FIELD LIGHTING REPLACEMENT AT ROSELLE PARK HIGH SCHOOL

Whereas, the Board now seeks to take the initial steps in order to proceed with the Project:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE ROSELLE PARK IN THE COUNTY OF UNION, STATE OF NEW JERSEY, as follows:

Section 1. In accordance with the requirements of Section 6A:26–3 of the New Jersey Administrative Code, the Board hereby approves the Educational Specifications prepared in connection with the project and the Board further authorizes the submission of same to the Union County Superintendent of Schools and the New Jersey Department of Education for approval.

Section 2. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans prepared in connection with the Project and the Board further authorizes the submission of same to the Union County Superintendent of Schools and the New Jersey Department of Education for approval. The Board further authorizes the submission of the Schematic Plans to the Municipal planning board for its review. This project is designated as a “Other Capital” project and the Board is not seeking state funding.

Section 3. The Board hereby authorizes the amendment to its Long-Range Facilities Plan in order to reflect the proposed Project.

Section 4. The School Administration and such other officers and agents of the Board as are necessary, including the Board attorney, bond counsel and architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution. Including the submission of Information to the New Jersey Department of Education as applicable to the proposed Project.

Section 5. This resolution shall take effect immediately.

Motion_____

A motion was made by _____ seconded by _____
to approve the following ***agenda item 28.***

28. *Roselle Park Administrators Association Contract Resolution*

BE IT RESOLVED, that the Roselle Park Board of Education, upon recommendation of the Negotiations Committee, hereby approves the Memorandum of Agreement, Salary Guides, and the terms contained therein, that have been approved by the Roselle Park Administrators Association for the years 2016-2019, based upon proofreading and correction of any typographical errors and other incidental omissions and errors as agreed upon by the parties.

Vice President Harms	_____	Ms. Powers	_____
Mr. Bowman	_____	Mr. Sekou	_____
Mr. Cancino	_____	Mr. Signorello	_____
Mr. Gerten	_____	Mr. Vita	_____
		President Miller	_____

On roll call, motion _____

New Business

Public Participation

Each member of the public may speak a maximum of three minutes.

Resolution – Executive Session (if required)

RESOLVED, That the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects: _____

It is anticipated that the executive session will take approximately _____; the Board may take action when it reconvenes to public session; and the minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

Closed Session

Motion to go into closed session to discuss personnel matters or other exceptions to the sunshine law as follows: (no action to be taken)

1. Any matter considered confidential by federal law, state statute, or court rule;
2. Any matter in which the release of information would impair the receipt of federal funds;
3. Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
4. Any collective bargaining agreements;
5. Any matter involving the purchase, lease or acquisition of real property with public funds;
6. Any tactics and techniques used in protecting the safety and property of the public;
7. Any pending or anticipated litigation;
8. Personnel matters related to the employment, appointment or termination of current or prospective employees.
9. Attorney/client privilege.

Moved	Seconded	
AYE	NAY	Time

Motion to return to open session.

Moved	Seconded	
AYE	NAY	Time

Adjournment

A motion was made by _____ seconded by _____
to adjourn the meeting at _____ p.m.

Motion _____

Next scheduled board meeting: March 7, 2017 – Sherman gymnasium/auditorium - 7:00 PM